

FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR MEMBER)

1. Notice is hereby given that 'key decisions' will be taken by the Cabinet (or any other executive decision-making body or member) in accordance with the list of items below.
2. Where a report is to be considered in private at a meeting of the Cabinet, the reasons for this are set out in the list of items below.
3. A formal notice and agenda together with reports and supporting documents for each meeting will be published on the [Worcestershire County Council Website](#) at least five working days before the date of the meeting.
4. Subject to any prohibition or restriction on their disclosure, copies of the documents submitted to the Cabinet may be obtained from Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP, or the [Worcestershire County Council Website](#) or by contacting the Democratic Services Team after the agenda for the relevant meeting has been published.
5. Other documents relevant to the matters in a report may be added to those listed. All available documents will be published on the [Worcestershire County Council Website](#) with the agenda for the meeting at which they are to be considered, at least 5 clear days before the day of the meeting, or details may be requested as in paragraph 4.
6. Representations about why a report should be considered by Cabinet in public should be sent by email to the [Democratic Services Team](#) or in writing to the Assistant Director for Legal and Governance, County Hall, Spetchley Road, Worcester, WR5 2NP.
7. A "key decision" is one which:
 - Is in connection with the discharge of an executive function and
 - involves significant expenditure or savings having regard to the budget for the related service or function; or
 - has a significant effect on communities in two or more electoral divisions.
8. An 'executive function' is one which is the responsibility of the Leader and Cabinet.
9. An 'executive decision-making body' includes the Cabinet or a committee of it, or a joint committee of the executives of 2 or more authorities.
10. The names and details of members of the Cabinet are listed overleaf.
11. Notice of key decisions to be taken by individual Cabinet Members with Responsibility will also be included.

Note: For transparency, this notice also includes matters to be considered by the Cabinet which are not key decisions.

Hazel Best, Assistant Director for Legal and Governance, Worcestershire County Council
4 April 2024

Names and details of Members of the Cabinet

Name	Responsibility	Contact Details
Cllr S E Geraghty	Leader of the Council and with Responsibility for Finance	35 Fern Road, Worcester, WR2 6HJ Home: 01905 420740 email: sgeraghty@worcestershire.gov.uk
Cllr M Bayliss	With Responsibility for Economy, Infrastructure & Skills	Priors Court, Lower Ferry Lane, Callow End, Worcestershire WR2 4TJ email: mbayliss2@worcestershire.gov.uk
Cllr A I Hardman	With Responsibility for Adult Services	Dormers, Oak Lane, Bredon, Tewkesbury, GL20 7LR Home: 01684 773172 email: aihardman@worcestershire.gov.uk
Cllr M J Hart	Deputy Leader and with Responsibility for Communities	Silkwood Barn, Crundalls Court, Crundalls Lane, Bewdley Home: 01299 402424 email: mhart@worcestershire.gov.uk
Cllr A D Kent	With Responsibility for Corporate Services and Communication	C/o County Hall Spetchley Road Worcester WR5 2NP Mobile: 07803 437472 email: akent@worcestershire.gov.uk
Cllr S J Mackay	With Responsibility for Children and Families	2 Threshfield Drive Home Meadow Worcester WR4 0BQ Mobile: 07805 039872 email: smackay@worcestershire.gov.uk
Mrs K J May	With Responsibility for Health and Well-being	Cottage Farm, Doctors Hill, Bourneheath, Bromsgrove, B61 9JE Home: 01527 575836 email: kmay@worcestershire.gov.uk
Mr R Morris	With Responsibility for Environment	31 Bagehott Road, Droitwich, Worcs WR9 8UH Home: 01905 774559 email: rmorris4@worcestershire.gov.uk
Ms T Onslow	With Responsibility for Education	c/o County Hall, Spetchley Road, Worcs WR5 2NP Home: 01562 515772 email: tonslow@worcestershire.gov.uk
Mr M Rouse	With Responsibility for Highways & Transport	c/o County Hall, Spetchley Road, Worcs WR5 2NP email: mrouse@worcestershire.gov.uk

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All entries will be for decision by Cabinet unless otherwise indicated

Transfer of Local Enterprise Partnership Function

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	15 April 2024
Key Decision	No To seek approval to transfer the core functions of Worcestershire Local Enterprise Partnership to the Council.
Decision Making Body	Cabinet Member with Responsibility for Economy, Infrastructure & Skills
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Not applicable. It is a decision by an individual and not a meeting required to be held in public.
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Strategic Director for Economy & Infrastructure to confirm the transfer of the Local Enterprise Partnership functions and assets to the upper tier local authorities from financial year 2024/25. Any costs will be offset by the transfer of LEP Assets and provision of additional government funding. This will include the LEP financial reserve, any contracts to deliver external funding commitment which is already managed by the Council as the Accountable Body.
Date Added	17 January 2024

Severn Arts Loan Configuration

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	22 April 2024
Key Decision	<p>No.</p> <p>To consider writing off part of the loan to Severn Arts by substituting the outstanding sum of this by a legal agreement so that the value written off is provided by cash-in-kind or equivalent to support the Council's priorities.</p>
Decision Making Body	Cabinet Member for Communities.
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Not applicable. It is a decision by an individual and not a meeting required to be held in public.
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Strategic Director for People
Date Added	4 April 2024

Resources report – Provisional Financial Results 2023/24

The expected date of the decision or period within which the decision is to be taken	27 June 2024
Key Decision	No. To note and consider the outturn for 2023/24 as part of the Council's financial controls. As well as review the draft pre-audit statement of accounts before review by the Audit and Governance Committee.
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member – the Leader
Date Added	4 April 2024

Called In' Decisions or Scrutiny Reports

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on forward plan (uploaded onto formal notice 10/09/12)

Notices of Motion

Standard Information	Information Specific to this Decision
The expected date of the decision or period within which the decision is to be taken	Within the plan period
Key Decision	Potentially
Decision Making Body	Cabinet
Report to be considered in public or private (if private give reason as defined in Schedule 12A of the Local Government Act 1972)	Public
Documents to be submitted to the decision-making body and any consultation proposed	Report of the Cabinet Member
Date Added	Originally on forward plan (uploaded onto formal notice 10/09/12)