**COMPLAINTS ABOUT THE CONDUCT OF THE WEST MERCIA POLICE AND CRIME COMMISSIONER (PCC) OR DEPUTY PCC (DPCC)**

The West Mercia Police and Crime Panel is a joint committee of the 10 Principal local authorities in the West Mercia police area. The Panel is independent of the PCC and West Mercia Police and can help the informal resolution of complaints about the conduct of the **Police and Crime Commissioner (PCC) or Deputy (**DPCC). 'Conduct' can include their behaviour, statements and actions.

*The legislation sets clear limits on the Panel's role in complaints about the* PCC/DPCC, and it is important to be clear about these to avoid misunderstanding:

* **the Panel does not deal with complaints about West Mercia Police or operational policing matters** - please contact the WMP Professional Standards Department Warwickshire Police and West Mercia Police, Stratford upon Avon Police Station, Rother Street, Stratford upon Avon, WarwickshireCV37 6RD or [online](https://www.westmercia.police.uk/article/32938/Ways-to-make-a-complaint-to-West-Mercia-Police) here rather than the Panel, and do not use this form
* **the Panel is not an appeals body for complaints against West Mercia Police or the Chief Constable,** and has no power to look into, investigate or order actions to be taken in such cases
* **We cannot consider complaints about the merits of a PCC decision e.g.** where you disagree with a policy the PCC has introduced. This is not a qualifying complaint about 'conduct'. If you have concerns about a particular policy then this is not a complaint about the PCC/DPCC's conduct. (It may be something the Panel should be aware of in its wider scrutiny role (as it scrutinises the PCC’s policies and performance), but these concerns cannot be taken up through this complaints procedure. If you have raised your concerns direct with the PCC first you may send your policy concerns to sjones19@worcestershire.gov.uk for the Panel to consider whether the matter should be scrutinised outside the complaints process).
* **We have no power to formally investigate complaints about conduct**, although we may make preliminary enquiries or ask the PCC/DPCC to provide information to help an informal resolution of a conduct complaint
* **The Panel cannot make any formal findings or order any sanctions** in relation to conduct complaints – it can only seek a formal resolution e.g. by the provision of information, an explanation of the circumstances, further communication or an apology volunteered from the PCC/DPCCCC.

**Please use the form below to submit a complaint about the conduct of the PCC/DPCC.**

1.  **Your details**

Please provide us with your name, address and contact details

NB Anonymous complaints will not be considered under this procedure

|  |  |
| --- | --- |
| Title: |  |
| First name: |  |
| Last name: |  |
| Address including postcode: |  |
| Email address: |  |

We will generally communicate with you through email, or by post if you do not have email

2. **About whose conduct are you complaining?**

[ ]  John Paul Campion – Police and Crime Commissioner or

[ ]  Tracey Onslow - Deputy Police and Crime Commissioner

(The Panel can only handle complaints about the conduct of the PCC/DPCC and has no power to look into complaints about the Police, staff, or anyone else).

3. **What is that conduct?**

**Date** of the incident 

**Please provide full details of the conduct** about which you are complaining. Please be as specific as possible about the PCC/DPCC conduct, providing dates of the alleged incident/s wherever possible. If you cannot provide exact dates please give a general timeframe.

**Were there are any witnesses to the alleged conduct?** If so, please provide their names and contact details if possible.

**Is there any relevant background information to your complaint, to help the Panel's consideration?**

 [how attach documents/emails?]

4 **What outcome are you seeking from your complaint?**

5 **Please indicate if you have made, or intend to make, a similar complaint to another body in respect of this matter:**

6. Complaints must be submitted in writing through this form, but in line with the requirements of the Equality Act 2010 we can make reasonable adjustments to assist you if you have a disability that prevents you from making your complaint in writing. If you need any support in completing this form, or wish to discuss a potential complaint, please let us know.

### 7 Declaration and consent (required to progress your complaint)

I give my consent for you to share the information contained on or with this form to the appropriate authority or person (this may be the Independent Office for Police Conduct, the West Mercia Police and Crime Commissioner/Deputy, or the Office for the Police and Crime Commissioner, members or staff of the Police and Crime Panel) for the purposes of dealing with this complaint.
I agree

### What we will do with your complaint

* We will first check that the Panel has the power to look at your complaint. We will contact you to explain if the Panel is unable to deal with your complaint or tell you if it should be sent to another organisation instead of the Panel.
* If your complaint discloses **criminal** conduct the Panel will record it but then it must pass the complaint on to the Independent Office for Police Conduct (IOPC). The IOPC will consider whether to investigate any potential criminal conduct. We will let you know if we do this, and we cannot deal with the complaint whilst it has been referred to the IOPC. The Panel cannot investigate criminal complaints.
* The Chair of the Police and Crime Panel will decide how best to informally resolve a qualifying conduct complaint and we will contact you about this.

If you have specific queries or are unsure what to do, please email Sheena Jones, Democratic Governance and Scrutiny Manager at sjones19@worcestershire.gov.uk or write to

Simon Mallinson

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