

Budget Book

Revenue

2019/20

Summary Financial Information - 2019/20

Directorates	2018/19	2019/20
Adult Services	125,396	138,999
Children, Families & Communities	96,361	105,455
Economy & Infrastructure	63,544	57,734
Commercial & Change	8,047	8,729
Finance	31,143	28,189
Chief Executive	532	431
Non Assigned	0	-6,900
Public Health	-831	0
Total	324,192	332,637
Contribution from Reserves		-2,247
		330,390

CORPORATE PLAN AREA:**HEALTH AND WELLBEING**

SERVICE NET EXPENDITURE SUMMARY	Revised Estimate	Estimate					Staff (FTE) No.
	2018/19	2019/20					
	Net Exp. £000	Gross Exp. Pay £000	Gross Exp. Non- Pay £000	Gross Income £000	Reserve M'ments £000	Net Exp. £000	
OLDER PEOPLE (Head of Service Richard Keble)							
Health-commissioned Community Services	37	0	5,612	5,580	0	32	0
Older People Recovery Services	1,852	4,584	1,508	4,442	0	1,650	133
Integrated Community Equipment Service	1,163	347	3,044	2,122	0	1,269	8
Adult Social Care and Case Management - Older People	6,703	6,840	2,146	2,300	0	6,686	193
Carers' Services	0	93	756	848	0	1	3
Care Act eligible services - Older People							
Residential and Nursing (OP)	30,919	952	52,394	20,031	0	33,315	33
Homecare (OP)	12,140	0	17,199	6,172	0	11,027	0
External Day Care (OP)	347	0	349	77	0	272	0
Transport (OP)	216	0	226	0	0	226	0
Direct Payments (OP)	3,422	0	4,078	490	0	3,588	0
Extra Care and Sheltered Housing	1,967	0	3,203	1,006	0	2,197	0
Internal Homecare Provider Services	2,168	2,014	723	415	0	2,322	87
Total Older People	60,934	14,830	91,238	43,483	0	62,585	457
PHYSICAL DISABILITY (Head of Service: Richard Keble)							
Adult Social Care and Case Management - Physical Disability	174	199	62	0	0	261	6
Care Act eligible services - Physical Disability							
Residential and Nursing (PD)	3,510	0	5,847	759	0	5,088	0
Homecare (PD)	2,759	0	4,014	392	0	3,622	0
Day Care and Transport (PD)	123	0	207	10	0	197	0
Direct Payments (PD)	4,938	0	6,931	1,720	0	5,211	0
Total Physical Disability	11,504	199	17,061	2,881	0	14,379	6
LEARNING DISABILITIES (Head of Service Richard Keble)							
Learning Disability Integrated Teams	1,260	1,073	251	34	0	1,290	27
Young Adults Team	550	561	84	0	0	645	13
FACS eligible services - Learning Disabilities							
Residential and Nursing (LD)	21,277	1,876	28,140	3,653	0	26,363	59
Homecare (LD)	2,639	0	3,155	261	0	2,894	0
Day Care (LD)	4,794	3,496	2,400	769	0	5,127	137
Transport (LD)	1,379	0	1,451	0	0	1,451	0
Supported Employment	66	94	7	40	0	61	3
Direct Payments (LD)	6,150	0	9,473	2,540	0	6,933	0
Supported Living	15,664	313	20,575	901	0	19,987	11
Shared Lives	1,768	313	1,969	515	0	1,767	10
	55,547	7,726	67,505	8,713	0	66,518	260
MENTAL HEALTH (Head of Service Mark Dickens WHACT)							
Mental Health Integrated Teams	4,211	2,341	2,686	672	0	4,355	60
FACS eligible services - Mental Health							
Residential and Nursing (MH)	3,635	0	6,776	2,600	0	4,176	0
Homecare and Supported Living	1,369	0	3,382	1,220	0	2,162	0
Transport (MH)	3	0	3	0	0	3	0
Direct Payments (MH)	460	0	535	124	0	411	0
	9,678	2,341	13,382	4,616	0	11,107	60

STRATEGIC AND SUPPORT FUNCTIONS - SOCIAL CARE (Head of Service: Richard Keble)

Adults' Safeguarding	1,820	1,427	595	124	0	1,898	30
Older People Central Management Costs	1,167	904	262	85	0	1,081	24
PD Grants to Voluntary Orgs	(40)	0	20	0	0	20	0
Total	2,947	2,331	877	209	0	2,999	54

STRATEGIC AND SUPPORT FUNCTIONS - ICU (Head of Service Elaine Carolan)

Brokerage, Quality Assurance & Integrated Commissioning	919	1,628	637	1,694	0	571	32
	919	1,628	637	1,694	0	571	32

SUPPORT SERVICES (Head of Service Vacant)

Business Support	86	376	(295)	215	0	(134)	10
Directorate	(101)	384	(227)	363	0	(206)	3
Improved Better Care Fund	(11,124)	0	0	12,045	0	(12,045)	0
Adult Social Care Grant & Savings to be allocated	(4,994)	0	(1,285)	5,490	0	(6,775)	0
	(16,133)	760	(1,807)	18,113	0	(19,160)	13

TOTAL DIRECTORATE NET EXPENDITURE

125,396	29,815	188,893	79,709	0	138,999	882
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Contact Officers:

Avril Wilson, Director of Adult Services (01905 846870)
Mark Astbury, Interim Head of Finance Adult Services (01905 846118)
Adrian Hardman, Cabinet Member with Responsibilities for Adult Social Care and Joint Commissioning with Health

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Health-commissioned Community Services</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	5,580	5,580	
Transfer Payments	0	0	
Support Services	37	32	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	5,617	5,612	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	5,580	5,580	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	5,580	5,580	
Reserve Movement	0	0	
Net Expenditure	37	32	0

Details of service

Community services funded through the Better Care Fund. Lead commissioners are local health partners through ICEOG.

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Older People Recovery Services</u>			
Expenditure			
Pay:			
Direct Employee Expenses	3,825	3,916	133
Indirect Employee Expenses	651	782	
Other Employee Expenses	6	-114	
Non - Pay:			
Premises	94	121	
Transport	270	270	
Supplies and Services	258	-1,179	
Third Party Payments	682	1,614	
Transfer Payments	0	0	
Support Services	666	682	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	6,452	6,092	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	4,480	4,442	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	120	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	4,600	4,442	
Reserve Movement	0	0	
Net Expenditure	1,852	1,650	133

Details of service

Services to assist people in recovery either at home (such as Promoting Independence) or bed-based recovery (UUPs, POPs & pathway 3 placements - all BCF funded).

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Integrated Community Equipment Service</u>			
Expenditure			
Pay:			
Direct Employee Expenses	165	341	8
Indirect Employee Expenses	47	29	
Other Employee Expenses	1	-23	
Non - Pay:			
Premises	305	328	
Transport	43	82	
Supplies and Services	2,222	1,984	
Third Party Payments	584	578	
Transfer Payments	0	0	
Support Services	106	72	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	3,473	3,391	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	1,712	1,382	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	48	20	
Internal Trading	0	0	
Other Income	550	720	
Gross Income	2,310	2,122	
Reserve Movement	0	0	
Net Expenditure	1,163	1,269	8

Details of service

Jointly commissioned service with CCG to provide items of equipment to facilitate care needs.

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Adult Social Care and Case Management - Older People</u>			
Expenditure			
Pay:			
Direct Employee Expenses	5,808	5,737	193
Indirect Employee Expenses	1,214	1,246	
Other Employee Expenses	2	-143	
Non - Pay:			
Premises	0	0	
Transport	98	84	
Supplies and Services	1,238	1,185	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	873	877	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	9,233	8,986	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	2,341	2,285	
Customer and Client Receipts	15	15	
Interest	0	0	
Recharges	174	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	2,530	2,300	
Reserve Movement	0	0	
Net Expenditure	6,703	6,686	193

Details of service

The cost of providing social work interventions/assessments and support planning for Older People.

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Carers' Services</u>			
Expenditure			
Pay:			
Direct Employee Expenses	74	74	3
Indirect Employee Expenses	11	19	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	5	6	
Supplies and Services	61	49	
Third Party Payments	881	681	
Transfer Payments	0	0	
Support Services	28	20	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,060	849	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	1,060	848	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	1,060	848	
Reserve Movement	0	0	
Net Expenditure	0	0	3

Details of service

Support for Carers, including Carer's assessments and flexible breaks supported through BCF.

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Residential and Nursing (OP)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	592	822	33
Indirect Employee Expenses	115	129	
Other Employee Expenses	3	1	
Non - Pay:			
Premises	99	87	
Transport	1	1	
Supplies and Services	95	94	
Third Party Payments	48,714	51,268	
Transfer Payments	0	0	
Support Services	1,176	944	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	50,795	53,346	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	8,126	6,726	
Customer and Client Receipts	11,722	13,305	
Interest	0	0	
Recharges	28	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	19,876	20,031	
Reserve Movement	0	0	
Net Expenditure	30,919	33,315	33

Details of service

Long-term and short-term Residential and Nursing placements for Older People.

Key Operational Statistics

At the end of September 2018, there were about 1622 permanent and temporary placements linked to this budget. The budget now includes some internal provision at Howbury.

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Homecare (OP)			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	76	
Third Party Payments	16,446	16,843	
Transfer Payments	0	0	
Support Services	360	280	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	16,806	17,199	
Income			
Government Grants	0	247	
Other Grants, Reimbursements and Contributions	1,788	2,319	
Customer and Client Receipts	2,878	3,606	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	4,666	6,172	
Reserve Movement	0	0	
Net Expenditure	12,140	11,027	0

Details of service

Externally-provided Domiciliary Care to support Older People in their own homes.

Key Operational Statistics

Domiciliary services were provided to around 1881 Older People in September 2018, plus internal services providing services to 39 people.

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>External Day Care (OP)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	10	
Supplies and Services	0	0	
Third Party Payments	379	333	
Transfer Payments	0	0	
Support Services	8	6	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	387	349	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	40	77	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	40	77	
Reserve Movement	0	0	
Net Expenditure	347	272	0

Details of service

Externally-provided Day Care placements attended by Older People to combat social isolation and exclusion.

Key Operational Statistics

Day opportunities were provided to around 103 Older People at the end of September 2018.

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Transport (OP)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	210	222	
Supplies and Services	0	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	6	4	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	216	226	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	0	0	
Reserve Movement	0	0	
Net Expenditure	216	226	0

Details of service

Transport for Older People to enable Day Care.

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Direct Payments (OP)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	3,762	4,017	
Transfer Payments	0	0	
Support Services	77	61	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	3,839	4,078	
Income			
Government Grants	12	12	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	405	478	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	417	490	
Reserve Movement	0	0	
Net Expenditure	3,422	3,588	0

Details of service

Older People who have elected to take a Direct Payment to purchase and manage their own care.

Key Operational Statistics

As at September 2018, Older People in receipt of a Direct Payment numbered 260 individuals.

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Extra Care and Sheltered Housing</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	2,967	3,161	
Transfer Payments	0	0	
Support Services	52	42	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	3,019	3,203	
Income			
Government Grants	692	692	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	360	314	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	1,052	1,006	
Reserve Movement	0	0	
Net Expenditure	1,967	2,197	0

Details of service

Extra Care is an alternative to Residential Care or Domiciliary Care and consists of a mixed community with a variety of support levels, residing in a managed scheme.

OLDER PEOPLE (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Internal Homecare Provider Services</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,577	1,700	87
Indirect Employee Expenses	328	373	
Other Employee Expenses	8	-59	
Non - Pay:			
Premises	0	0	
Transport	269	260	
Supplies and Services	152	146	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	303	317	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	2,637	2,737	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	328	337	
Interest	0	0	
Recharges	63	0	
Internal Trading	0	0	
Other Income	78	78	
Gross Income	469	415	
Reserve Movement	0	0	
Net Expenditure	2,168	2,322	87

Details of service

The specialised internal Homecare service for Older People with Dementia

PHYSICAL DISABILITY (Head of Service: Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Adult Social Care and Case Management - Physical Disability</u>			
Expenditure			
Pay:			
Direct Employee Expenses	65	164	6
Indirect Employee Expenses	53	40	
Other Employee Expenses	1	-5	
Non - Pay:			
Premises	0	0	
Transport	18	18	
Supplies and Services	12	12	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	31	32	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	180	261	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	6	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	6	0	
Reserve Movement	0	0	
Net Expenditure	174	261	6

Details of service

The specialised team for Social Work activity relating to Adults with Sensory Impairment.

PHYSICAL DISABILITY (Head of Service: Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Residential and Nursing (PD)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	4,071	5,777	
Transfer Payments	0	0	
Support Services	91	70	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	4,162	5,847	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	210	356	
Customer and Client Receipts	442	403	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	652	759	
Reserve Movement	0	0	
Net Expenditure	3,510	5,088	0

Details of service

Long-term and short-term Residential and Nursing placements for Adults with a Physical Disability.

Key Operational Statistics

Around 64 placements funded as at the end of September 2018.

PHYSICAL DISABILITY (Head of Service: Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Homecare (PD)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	2,986	3,957	
Transfer Payments	0	0	
Support Services	74	57	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	3,060	4,014	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	21	
Customer and Client Receipts	301	371	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	301	392	
Reserve Movement	0	0	
Net Expenditure	2,759	3,622	0

Details of service

Externally-provided Domiciliary Care for Adults with a Physical Disability.

Key Operational Statistics

There were around 288 care packages funded from this budget at the end of September 2018.

PHYSICAL DISABILITY (Head of Service: Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Day Care and Transport (PD)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	59	59	
Supplies and Services	0	0	
Third Party Payments	85	147	
Transfer Payments	0	0	
Support Services	1	1	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	145	207	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	22	10	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	22	10	
Reserve Movement	0	0	
Net Expenditure	123	197	0

Details of service

The external provision of Day Care placements, and internally-provided transport for those placements, for Adults with a Physical Disability.

PHYSICAL DISABILITY (Head of Service: Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Direct Payments (PD)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	6,447	6,838	
Transfer Payments	0	0	
Support Services	123	93	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	6,570	6,931	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	360	471	
Customer and Client Receipts	1,272	1,249	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	1,632	1,720	
Reserve Movement	0	0	
Net Expenditure	4,938	5,211	0

Details of service

Adults with a Physical Disability who have elected to take a Direct Payment to purchase and manage their own care.

Key Operational Statistics

This budget supported around 341 people as at the end of September 2018.

LEARNING DISABILITIES (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Learning Disability Integrated Teams</u>			
Expenditure			
Pay:			
Direct Employee Expenses	801	900	27
Indirect Employee Expenses	195	200	
Other Employee Expenses	11	-27	
Non - Pay:			
Premises	44	14	
Transport	20	24	
Supplies and Services	82	38	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	177	175	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,330	1,324	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	34	34	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	34	0	
Internal Trading	0	0	
Other Income	2	0	
Gross Income	70	34	
Reserve Movement	0	0	
Net Expenditure	1,260	1,290	27

Details of service

Management and Social Work costs.

LEARNING DISABILITIES (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Young Adults Team</u>			
Expenditure			
Pay:			
Direct Employee Expenses	398	478	13
Indirect Employee Expenses	100	101	
Other Employee Expenses	0	-18	
Non - Pay:			
Premises	0	0	
Transport	0	16	
Supplies and Services	3	2	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	66	66	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	567	645	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	17	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	17	0	
Reserve Movement	0	0	
Net Expenditure	550	645	13

Details of service

Social Work costs in relation to young adults transitioning from Childrens Services.

LEARNING DISABILITIES (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Residential and Nursing (LD)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,557	1,600	59
Indirect Employee Expenses	263	322	
Other Employee Expenses	2	-46	
Non - Pay:			
Premises	154	159	
Transport	7	7	
Supplies and Services	439	321	
Third Party Payments	20,596	26,968	
Transfer Payments	0	0	
Support Services	806	685	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	23,824	30,016	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	928	1,070	
Customer and Client Receipts	1,578	2,583	
Interest	0	0	
Recharges	41	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	2,547	3,653	
Reserve Movement	0	0	
Net Expenditure	21,277	26,363	59

Details of service

Provision of internal and external residential and nursing placements for Adults with a Learning Disability.

Key Operational Statistics

Purchase of external residential and nursing placements for about 305 people at the end of September 2018.

Four in-house residential homes providing 16 long stay beds and 10 short stay beds.

LEARNING DISABILITIES (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Homecare (LD)			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	2,810	3,091	
Transfer Payments	0	0	
Support Services	83	64	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	2,893	3,155	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	254	261	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	254	261	
Reserve Movement	0	0	
Net Expenditure	2,639	2,894	0

Details of service

Externally-provided Domiciliary Care for Adults with a Learning Disability.

Key Operational Statistics

During September 2018, there were about 90 people with a homecare or similar type of service.

LEARNING DISABILITIES (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Day Care (LD)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	2,779	2,968	137
Indirect Employee Expenses	566	635	
Other Employee Expenses	4	-107	
Non - Pay:			
Premises	355	336	
Transport	11	11	
Supplies and Services	261	-633	
Third Party Payments	1,854	2,026	
Transfer Payments	0	0	
Support Services	651	660	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	6,481	5,896	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	88	48	
Customer and Client Receipts	304	107	
Interest	0	0	
Recharges	1,284	603	
Internal Trading	0	0	
Other Income	11	11	
Gross Income	1,687	769	
Reserve Movement	0	0	
Net Expenditure	4,794	5,127	137

Details of service

The provision of Day Care placements for Adults with a Learning Disability.

Key Operational Statistics

As at the end of September 2018, 392 people with a learning disability were provided with day care services.

LEARNING DISABILITIES (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Transport (LD)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	1,359	1,435	
Supplies and Services	0	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	20	16	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,379	1,451	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	0	0	
Reserve Movement	0	0	
Net Expenditure	1,379	1,451	0

Details of service

Learning Disabilities passenger transport costs.

LEARNING DISABILITIES (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Supported Employment</u>			
Expenditure			
Pay:			
Direct Employee Expenses	66	81	3
Indirect Employee Expenses	25	13	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	7	0	
Transport	2	0	
Supplies and Services	18	1	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	6	6	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	124	101	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	15	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	43	40	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	58	40	
Reserve Movement	0	0	
Net Expenditure	66	61	3

Details of service

Cost of supporting service users in mainstream employment.

LEARNING DISABILITIES (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Direct Payments (LD)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	8,208	9,362	
Transfer Payments	0	0	
Support Services	141	111	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	8,349	9,473	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	2,199	2,540	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	2,199	2,540	
Reserve Movement	0	0	
Net Expenditure	6,150	6,933	0

Details of service

Adults with a Learning Disability who have elected to take a Direct Payment to purchase and manage

Key Operational Statistics

During September 2018 there were approximately 430 people with a direct payment.

LEARNING DISABILITIES (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Supported Living</u>			
Expenditure			
Pay:			
Direct Employee Expenses	262	278	11
Indirect Employee Expenses	41	45	
Other Employee Expenses	0	-10	
Non - Pay:			
Premises	3	1	
Transport	1	1	
Supplies and Services	7	3	
Third Party Payments	15,708	20,303	
Transfer Payments	0	0	
Support Services	324	267	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	16,346	20,888	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	672	901	
Interest	0	0	
Recharges	10	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	682	901	
Reserve Movement	0	0	
Net Expenditure	15,664	19,987	11

Details of service

Accommodation and support as an alternative to external residential placement.

Key Operational Statistics

There were about 367 people (aged 18+) in supported living placements at the end of September 2018 funded from LD budgets.

LEARNING DISABILITIES (Head of Service Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Shared Lives</u>			
Expenditure			
Pay:			
Direct Employee Expenses	240	260	10
Indirect Employee Expenses	50	62	
Other Employee Expenses	10	-9	
Non - Pay:			
Premises	0	0	
Transport	5	8	
Supplies and Services	12	10	
Third Party Payments	1,827	1,874	
Transfer Payments	0	0	
Support Services	87	77	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	2,231	2,282	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	394	456	
Interest	0	0	
Recharges	10	0	
Internal Trading	0	0	
Other Income	59	59	
Gross Income	463	515	
Reserve Movement	0	0	
Net Expenditure	1,768	1,767	10

Details of service

Shared Lives Registered Team costs plus accommodation and support as an alternative to external residential placement.

Key Operational Statistics

There were approximately 105 placements as at September 2018 in Shared Lives settings.

MENTAL HEALTH (Head of Service Mark Dickens WHACT)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Mental Health Integrated Teams</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,909	1,894	60
Indirect Employee Expenses	391	446	
Other Employee Expenses	1	1	
Non - Pay:			
Premises	107	110	
Transport	69	69	
Supplies and Services	43	40	
Third Party Payments	1,947	2,044	
Transfer Payments	0	0	
Support Services	429	423	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	4,896	5,027	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	235	222	
Customer and Client Receipts	296	296	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	154	154	
Gross Income	685	672	
Reserve Movement	0	0	
Net Expenditure	4,211	4,355	60

Details of service

Management and social work team costs.

MENTAL HEALTH (Head of Service Mark Dickens WHACT)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Residential and Nursing (MH)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	5,506	6,656	
Transfer Payments	0	0	
Support Services	156	120	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	5,662	6,776	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	1,755	2,299	
Customer and Client Receipts	272	301	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	2,027	2,600	
Reserve Movement	0	0	
Net Expenditure	3,635	4,176	0

Details of service

The costs of purchasing residential and nursing care places from the independent sector.

Key Operational Statistics

There were about 87 residential care home placements (permanent) funded by the Council at the end of September 2018.

There were about 39 nursing home placements (permanent) funded by the Council at the end of September 2018.

MENTAL HEALTH (Head of Service Mark Dickens WHACT)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Homecare and Supported Living</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	2,535	3,349	
Transfer Payments	0	0	
Support Services	42	33	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	2,577	3,382	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	1,125	1,144	
Customer and Client Receipts	83	76	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	1,208	1,220	
Reserve Movement	0	0	
Net Expenditure	1,369	2,162	0

Details of service

Externally-provided Domiciliary Care and Supported Living placements.

Key Operational Statistics

Around 61 people received home care during September 2018. About 74 people were in Supported Living placements as at September 2018.

MENTAL HEALTH (Head of Service Mark Dickens WHACT)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Transport (MH)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	3	3	
Supplies and Services	0	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	3	3	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	0	0	
Reserve Movement	0	0	
Net Expenditure	3	3	0

Details of service

The costs of transport for Service Users.

MENTAL HEALTH (Head of Service Mark Dickens WHACT)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Direct Payments (MH)</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	569	525	
Transfer Payments	0	0	
Support Services	12	10	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	581	535	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	84	79	
Customer and Client Receipts	37	45	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	121	124	
Reserve Movement	0	0	
Net Expenditure	460	411	0

Details of service

Service users who have elected to take a Direct Payment to purchase and manage their own care.

Key Operational Statistics

There were about 137 people with a direct payment as at September 2018.

STRATEGIC AND SUPPORT FUNCTIONS - SOCIAL CARE (Head of Service: Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Adults' Safeguarding</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,146	1,219	30
Indirect Employee Expenses	232	257	
Other Employee Expenses	1	-49	
Non - Pay:			
Premises	0	0	
Transport	6	9	
Supplies and Services	394	466	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	129	120	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,908	2,022	
Income			
Government Grants	0	56	
Other Grants, Reimbursements and Contributions	31	53	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	48	0	
Internal Trading	0	0	
Other Income	9	15	
Gross Income	88	124	
Reserve Movement	0	0	
Net Expenditure	1,820	1,898	30

Details of service

The Safeguarding function for all Adults. Includes the Safeguarding board, Mental Capacity Act and Deprivation of Liberties teams. The budget has increased significantly to reflect a higher level of activity in MCA/DOLS assessments.

STRATEGIC AND SUPPORT FUNCTIONS - SOCIAL CARE (Head of Service: Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Older People Central Management Costs</u>			
Expenditure			
Pay:			
Direct Employee Expenses	705	734	24
Indirect Employee Expenses	164	182	
Other Employee Expenses	0	-12	
Non - Pay:			
Premises	1	1	
Transport	101	98	
Supplies and Services	257	108	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	57	55	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,285	1,166	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	118	85	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	118	85	
Reserve Movement	0	0	
Net Expenditure	1,167	1,081	24

Details of service

Management Costs to ensure strong management, leadership and support.

STRATEGIC AND SUPPORT FUNCTIONS - SOCIAL CARE (Head of Service: Richard Keble)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>PD Grants to Voluntary Orgs</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	-43	17	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	3	3	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	-40	20	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	0	0	
Reserve Movement	0	0	
Net Expenditure	-40	20	0

Details of service

Small grants awarded to external organisations for a variety of contracted work supporting Adults with a Physical Disability.

STRATEGIC AND SUPPORT FUNCTIONS - ICU (Head of Service Elaine Carolan)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Brokerage, Quality Assurance & Integrated Commissioning Unit</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,432	1,354	32
Indirect Employee Expenses	343	301	
Other Employee Expenses	-55	-27	
Non - Pay:			
Premises	1	1	
Transport	10	11	
Supplies and Services	59	-334	
Third Party Payments	906	959	
Transfer Payments	0	0	
Support Services	-51	0	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	2,645	2,265	
Income			
Government Grants	0	141	
Other Grants, Reimbursements and Contributions	0	64	
Customer and Client Receipts	0	136	
Interest	0	0	
Recharges	1,633	1,353	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	1,633	1,694	
Reserve Movement	-93	0	
Net Expenditure	919	571	32

Details of service

The Joint Commissioning Unit is responsible for commissioning services on behalf of the Council and Clinical Commissioning Groups across the whole age range of the population. This includes children and families, public health, vulnerable adults, learning disability, mental health and older people. There is a formal section 75 agreement which governs the joint use of Council and CCG funds. The unit includes commissioning staff and contracting functions.

SUPPORT SERVICES (Head of Service Vacant)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Business Support</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	304	10
Indirect Employee Expenses	0	67	
Other Employee Expenses	0	5	
Non - Pay:			
Premises	0	0	
Transport	0	10	
Supplies and Services	0	1	
Third Party Payments	0	-220	
Transfer Payments	0	0	
Support Services	0	-86	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	0	81	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	-86	-172	
Internal Trading	0	0	
Other Income	0	387	
Gross Income	-86	215	
Reserve Movement	0	0	
Net Expenditure	86	-134	10

Details of service

Business Support to deliver a range of projects and initiatives across the Directorate.

SUPPORT SERVICES (Head of Service Vacant)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Directorate</u>			
Expenditure			
Pay:			
Direct Employee Expenses	239	238	3
Indirect Employee Expenses	52	64	
Other Employee Expenses	91	82	
Non - Pay:			
Premises	0	0	
Transport	4	4	
Supplies and Services	22	-231	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	408	157	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	9	0	
Internal Trading	0	0	
Other Income	500	363	
Gross Income	509	363	
Reserve Movement	0	0	
Net Expenditure	-101	-206	3

Details of service

The Strategic Core Management costs of the service.

SUPPORT SERVICES (Head of Service Vacant)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Improved Better Care Fund</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	2,276	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	2,276	0	
Income			
Government Grants	13,400	12,045	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	13,400	12,045	
Reserve Movement	0	0	
Net Expenditure	-11,124	-12,045	0

Details of service

Grant funding through the Improved Better Care Fund (iBCF).

SUPPORT SERVICES (Head of Service Vacant)

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Adult Social Care Grant & Savings to be allocated</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	-1,285	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	0	-1,285	
Income			
Government Grants	0	4,990	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	4,994	500	
Gross Income	4,994	5,490	
Reserve Movement	0	0	
Net Expenditure	-4,994	-6,775	0

Details of service

Cross cutting savings to be allocated to individual service areas and additional Government Grant funding to support Social Care.

CHILDREN, FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19	Estimate 2019/20					Staff (FTE) No.
		Gross Exp. Pay £000	Gross Exp. Non- Pay £000	Gross Income £000	Reserve M'ments £000	Net Exp. £000	
<u>SERVICE NET EXPENDITURE SUMMARY</u>							
SCHOOLS BUDGET (Head of Service - Nick Wilson and Sue Alexander)							
Mainstream School and Early Years Formula Budgets	173,218	0	180,365	16,967	0	163,398	3,605
High Needs Pupils	39,400	0	39,400	0	0	39,400	420
Early Years	728	0	728	0	0	728	0
Statutory Duties and Historic Commitments	4,766	1,219	3,547	0	0	4,766	39
De-Delegated Services	603	116	537	50	0	603	0
	218,715	1,335	224,577	17,017	0	208,895	4,064
DEDICATED SCHOOLS GRANT (DSG)	-218,715					-208,895	
	0					0	4,064
CHILDREN, FAMILIES AND COMMUNITIES BUDGETS							
Children's Social Care (Assistant Director - Tina Russell)							
CSC Safeguarding Locality Teams	10,384	9,736	2,569	30	0	12,275	192
CSC Through Care Locality based Hubs	3,002	3,474	794	0	0	4,268	86
CSC Family Front Door and Assessments	3,717	4,131	906	124	0	4,913	89
CSC Targeted Family Support	1,543	2,236	244	850	0	1,630	63
CSC Safeguarding and Quality Assurance	1,738	1,573	398	0	0	1,971	34
CSC Placements & Provision	44,050	7,098	41,026	892	0	47,232	191
Worcestershire Safeguarding Children Board	138	237	161	230	0	168	5
Education and Skills (Interim Assistant Director - Nick Wilson)							
Education and Skills	4,347	4,588	14,694	13,418	-105	5,759	75
Home to School and College Transport	13,697	280	15,742	1,526	0	14,496	0
Families and Partnership Services (Interim Assistant Director - Sarah Wilkins)							
Early Help and Prevention	4,697	1,210	22,031	17,916	0	5,325	27
WCC Contribution to West Mercia Youth Offending Service	552	0	559	0	0	559	0
Communities (Assistant Director - Hannah Needham)							
Strategic Libraries and Learning	4,307	3,136	8,672	7,244	-32	4,532	109
Museum Service	594	212	309	-52	0	573	9
Countryside Greenspace, Gypsy Service and Road Safety	604	981	796	1,411	0	366	34
Severn Arts	0	0	749	730	0	19	0
Resources (Head of Strategic Infrastructure Finance and Financial Recovery - Sue Alexander)							
Resources & Recharges	2,991	2,040	-342	806	-99	793	41
Alternative Delivery Model	0	569	7	0	0	576	0
TOTAL DIRECTORATE NET EXPENDITURE	96,361	41,501	109,315	45,125	-236	105,455	955

Contact Officers:

Catherine Driscoll, Director of Children's Services	(01905 846303)
Sue Alexander, Head of Financial Management (Adults Children's, Families & Communities)	(01905 846942)
Stephanie Simcox, Head of Strategic Infrastructure Finance and Financial Recovery	(01905 846342)
Andy Roberts, Cabinet Member with Responsibility for Children and Families	
Lucy Hodgson, Cabinet Member for Communities	
Marcus Hart, Cabinet Member with responsibility for Education and Skills	

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Mainstream School and Early Years Formula Budgets</u>			
Expenditure			
School Formula Allocation	141,061	131,473	3,605
Early Years Funding	32,157	31,925	
Expenditure funded by Pupil Premium Grant	9,755	9,536	
Allocations for Post 16 Vllth Form Students	2,703	2,931	
Free School Meals	5,300	4,500	
Gross Expenditure	190,976	180,365	
Income			
Government Grants	17,758	16,967	
Gross Income	17,758	16,967	
Net Expenditure funded by DSG	173,218	163,398	3,605

Details of service

The School and Early Years Budgets include amounts made available to mainstream schools and private, voluntary & independent providers of early years education (PVI's), whether through delegation or devolvement of specific grants.

The School Formula Allocation includes the amount available for delegation to primary and secondary maintained schools through the School Funding Formula. Budget provision for academies is not included.

The Early Years Formula Allocation includes the amount available for delegation through the Early Years Single Funding Formula (EYSFF) to schools (maintained and academy) and PVI providers of the free early years entitlement.

Provision for Special Schools, Pupil Referral Units and High Needs pupils in Mainstream settings is included in the High Needs Pupils page.

Key Operational Statistics

	Estimate 18/19 £000	Estimate 19/20 £000
<u>Grants in support of expenditure in schools comprise:-</u>		
Education Funding Agency (EFA) - Post 16 funding	2,703	2,931
Pupil Premium Grant	9,755	9,536
Free School Meals	5,300	4,500
	17,758	16,967
Pupil Numbers (October census)	31,778	31,031
Number of maintained schools (1 April)		
Nursery & Primary	125	117
Secondary	10	11
	135	31,159

Staff numbers shown above are based on those at 30 September 2018. Actual staff employed in 2019/20 will depend on decisions made by Governing Bodies.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
High Needs Pupils			
Expenditure			
Non - Pay:			
Supplies and Services	27,543	7,224	
Third Party Payments	11,857	11,957	
Delegated to schools, academies and settings	0	20,219	0
Gross Expenditure	39,400	39,400	
Income			
Net Expenditure funded by DSG	39,400	39,400	0

Details of service

This budget includes provision for high needs pupils whether in maintained schools, pupil referral units, academies or independent provision. Also included are the learning support service and specialist support for children with sensory impairment and medical needs.

Key Operational Statistics

	01/04/2018	01/04/2019
Number of Maintained Special Schools	5	5
Number of Maintained Pupil Referral Units	3	3
Funded Places in Maintained Special Schools	880	880
Funded Places in Maintained Pupil Referral Units	130	130
Number of places in mainstream schools for pupils with SEN	98	78

Academic Year

	2016/17	2017/18
SEN		
Worcestershire pupils in Out of County provision	196	282

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Early Years			
Expenditure			
Non - Pay:			
Supplies and Services	370	370	
Third Party Payments	358	358	
Gross Expenditure	728	728	
Net Expenditure funded by DSG	728	728	0

Details of service

This budget includes all centrally retained early years provision including administrative support for the assessment of eligibility for two year old funding, early years provision out side the EYSFF and the Family Information Service.

Further information is available on the Worcestershire County Council website:

<http://www.worcestershire.gov.uk/info/20507/childcare>

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Statutory Duties and Historic Commitments</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,265	1,355	39
Indirect Employee Expenses	-48	-136	
Non - Pay:			
Transport	28	28	
Supplies and Services	3,194	3,192	
Third Party Payments	327	327	
Gross Expenditure	4,766	4,766	
Net Expenditure funded by DSG	4,766	4,766	39

Details of service

Statutory Duties are Admissions and Transfers, Support for the Schools Forum and Licence fees paid by the Secretary of State on behalf of all schools and academies.

Historic commitments are the budgets for Early Intervention Family Support

Designated services for pupils in all schools and academies for Education Welfare, Service Strategy & Regulation and Asset Management which were formerly funded by the retained duties element of Education Services Grant.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>De-Delegated Services</u>			
Expenditure			
Pay:			
Direct Employee Expenses	30	116	0
Non - Pay:			
Transport	1	1	
Supplies and Services	253	217	
Third Party Payments	319	319	
Gross Expenditure	603	653	
Income			
Customer and Client Receipts	0	50	
Gross Income	0	50	
Net Expenditure funded by DSG	603	603	0

Details of service

De-delegated Services are those for staff costs supply cover, Support for Under Performing Ethnic Groups, free school meals assessment and school specific contingency.

Budget provision for these services has been delegated to all schools and de-delegated from maintained primary and secondary schools as agreed by them.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>CHILDREN'S SOCIAL CARE</u>			
<u>CSC Safeguarding Locality Teams</u>			
Expenditure			
Pay:			
Direct Employee Expenses	8,119	9,568	192
Indirect Employee Expenses	172	168	
Non - Pay:			
Premises	157	158	
Transport	178	178	
Supplies and Services	621	756	
Support Services	1,565	1,477	
Gross Expenditure	10,812	12,305	
Income			
Government Grants	163	0	
Customer and Client Receipts	3	3	
Internal Trading Income	262	27	
Gross Income	428	30	
Net Expenditure	10,384	12,275	192

Details of service

These budgets support staffing and provision of statutory services for assessment, planning, safeguarding and support for children at risk of significant harm or whose welfare would be significantly impaired without such services, including children with complex disabilities and health needs . The service also includes teams providing supervised contact and a team of Advanced Social Work Professionals who support practice development and learning and provide support to staff in their Assessed & Supported Year in Employment. This service heading also includes Edge of Care Service.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>CHILDREN'S SOCIAL CARE</u>			
<u>CSC Through Care Locality based Hubs</u>			
Expenditure			
Pay:			
Direct Employee Expenses	2,845	3,492	86
Indirect Employee Expenses	-14	-18	
Non - Pay:			
Transport	130	140	
Supplies and Services	38	35	
Support Services	353	619	
Gross Expenditure	3,352	4,268	
Income			
Internal Trading Income	350	0	
Gross Income	350	0	
Net Expenditure	3,002	4,268	86

Details of service

These budgets comprise four permanency teams, care leavers and Independent living and outreach services

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>CHILDREN'S SOCIAL CARE</u>			
<u>CSC Family Front Door and Assessments</u>			
Expenditure			
Pay:			
Direct Employee Expenses	3,590	4,158	89
Indirect Employee Expenses	-21	-27	
Non - Pay:			
Transport	118	118	
Supplies and Services	88	83	
Support Services	260	705	
Gross Expenditure	4,035	5,037	
Income			
Customer and Client Receipts	124	124	
Internal Trading Income	194	0	
Gross Income	318	124	
Net Expenditure	3,717	4,913	89

Details of service

The Family Front Door provides a single point of access to safeguarding services from initial screening through assessment, homeless intervention and emergency duty teams.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>CHILDREN'S SOCIAL CARE</u>			
<u>CSC Targeted Family Support</u>			
Expenditure			
Pay:			
Direct Employee Expenses	874	2,251	63
Indirect Employee Expenses	-64	-15	
Non - Pay:			
Transport	15	15	
Supplies and Services	10	9	
Third Party Payments	1,500	0	
Support Services	58	220	
Gross Expenditure	2,393	2,480	
Income			
Internal Trading Income	850	850	
Gross Income	850	850	
Net Expenditure	1,543	1,630	63

Details of service

This Service includes targeted family support, family group conferencing, specialist family support and community social workers.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>CHILDREN'S SOCIAL CARE</u>			
<u>CSC Safeguarding and Quality Assurance</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,536	1,580	34
Indirect Employee Expenses	2	-7	
Non - Pay:			
Premises	2	2	
Transport	23	31	
Supplies and Services	126	113	
Support Services	150	252	
Gross Expenditure	1,839	1,971	
Income			
Internal Trading Income	101	0	
Gross Income	101	0	
Net Expenditure	1,738	1,971	34

Details of service

This service provides quality assurance to Initial Assessments and Care Planning.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
CHILDREN'S SOCIAL CARE			
CSC Placements & Provision			
Expenditure			
Pay:			
Direct Employee Expenses	9,919	7,139	191
Indirect Employee Expenses	-115	-41	
Non - Pay:			
Premises	404	297	
Transport	238	192	
Supplies and Services	3,350	3,339	
Third Party Payments	29,622	35,349	
Transfer Payments	23	12	
Support Services	950	1,837	
Gross Expenditure	44,391	48,124	
Income			
Government Grants	36	249	
Customer and Client Receipts	146	146	
Internal Trading Income	159	497	
Gross Income	341	892	
Net Expenditure	44,050	47,232	191

Details of service

This budget provides for all Placements and Provision expenditure, whether internal or external, direct or indirect; ie residential and foster placements for looked after children, children with disabilities and young people up to 18, supported independent living placements for 16-18 looked after young people.

It also provides support to post 18 care leavers and, subject to financial assessment those who are subject to a special guardianship or residence order.

To provide direct payments to meet the needs of Children with Disabilities to enable them to remain within the family.

These budgets also support a range of specialist provider services for looked after and adopted children and children living in formal kinship arrangements

Costs of providing services to support birth families, adopted children, adopted adults, and adoptive families after an adoption order transferred to Adoption Central England on 1 February 2018.

Key Operational Statistics

	Jan 2018	Jan 2019
Number of Placements*		
Looked After Children	783	832
Non LAC	75	53
Direct Financial Support	432	428
	1,290	1,313

* not all placements have a package cost

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Worcestershire Safeguarding Children Board</u>			
Expenditure			
Pay:			
Direct Employee Expenses	230	238	5
Indirect Employee Expenses	-1	-1	
Non - Pay:			
Transport	1	1	
Supplies and Services	117	117	
Support Services	14	43	
Gross Expenditure	361	398	
Income			
Customer and Client Receipts	107	107	
Internal Trading Income	116	123	
Gross Income	223	230	
Net Expenditure	138	168	5

Details of service

The Worcestershire Safeguarding Children Board (WSCB) is funded by partner agencies who make an annual contribution. The WSCB comprises senior strategic managers across a range of agencies. It links with other regional and national groups, as well as with organisations and strategic partnerships within Worcestershire.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Education and Skills</u>			
Expenditure			
Pay:			
Direct Employee Expenses	2,518	3,920	75
Indirect Employee Expenses	695	668	
Non - Pay:			
Premises	9,820	9,840	
Transport	369	369	
Supplies and Services	1,576	1,510	
Third Party Payments	2,085	2,085	
Support Services	260	890	
Gross Expenditure	17,323	19,282	
Income			
Government Grants	5,554	5,904	
Customer and Client Receipts	5,305	5,308	
Internal Trading Income	2,012	2,206	
Gross Income	12,871	13,418	
Reserve Movement	-105	-105	
Net Expenditure	4,347	5,759	75

Details of service

The budget reflects the current position regarding Educations and Skills services in Worcestershire. This is divided into the following areas:-

- 1 Provision and Place Planning
- 2 The Virtual Headteacher
- 3 SEND (Special Educational Needs and Disability) Services
- 4 Commissioning Services
- 5 Skills and Investment, including Diverse Curriculum and Adult Learning

The School Improvement Service was commissioned to Babcock Prime, for a five year contract, with effect from 1st October 2015. Worcestershire has retained a small strategic core (ICU) led by the Assistant Director for Education & Skills, with a lead officer for each of the five areas above.

This budget includes the Fairfield Neighbourhood Learning Centre (part of the campus including school/nursery/health centre) and Skills Funding Agency (SFA) adult learning community programmes for adults returning to education, including programmes for adults with learning difficulties taking place in libraries and other community venues.

This Service also includes Bromsgrove Schools PFI

Key Operational Statistics

	Academic Year 16/17	Academic Year 17/18
<u>SEND Services</u>		
Pupils with Education, Health and Care Plans of SEN in maintained mainstream schools, including Academies	809	855
Pupils with Education, Health and Care Plans in maintained special schools and Academies	1,228	1,335
Number of Education, Health and Care Plans maintained by Worcestershire CC	2,692	3,295
Number of new requests for assessment	518	669
Percentage agreed	74%	78%

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Home to School and College Transport</u>			
Expenditure			
Pay:			
Direct Employee Expenses	280	280	0
Non - Pay:			
Transport	13,967	14,102	
Supplies and Services	15	15	
Third Party Payments	880	1,625	
Gross Expenditure	15,142	16,022	
Income			
Government Grants	302	383	
Customer and Client Receipts	1,143	1,143	
Gross Income	1,445	1,526	
Net Expenditure	13,697	14,496	0

Details of service

The home to school and college transport budget includes provision of transport for all entitled pupils and students to schools, colleges and alternative provision.

Key Operational Statistics

	2017/18	2018/19
<u>Number of pupils transported by PTG</u>		
Primary	689	1,061
Secondary	4,205	4,742
Special	1,438	1,499
Post 16	1,938	1,379
	8,270	8,681

Further information is available on the Worcestershire County Council website.

http://www.worcestershire.gov.uk/info/20045/school_and_college_transport

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Early Help and Prevention			
Expenditure			
Pay:			
Direct Employee Expenses	1,060	1,218	27
Indirect Employee Expenses	-6	-8	
Non - Pay:			
Premises	256	256	
Transport	22	21	
Supplies and Services	1,387	1,478	
Third Party Payments	18,661	19,757	
Support Services	128	519	
Gross Expenditure	21,508	23,241	
Income			
Customer and Client Receipts	15,022	16,127	
Internal Trading Income	1,789	1,789	
Gross Income	16,811	17,916	
Net Expenditure	4,697	5,325	27

Details of service

This budget includes funding for the commissioning of early help provision including family support provision EIFS, housing support, positive activities for young people and short breaks for children and young people with disabilities. the Troubled Families Programme income and PbR is reflected in this budget. The budget also includes funding from the three clinical commissioning groups as part of joint commissioning arrangements including community health services and for speech and language therapy.

This budget also reflects the support available for children and young people's participation and the coordination of the Children and Young People Plan.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>WCC Contribution to West Mercia Youth Offending Service</u>			
Expenditure			
Non - Pay:			
Third Party Payments	552	552	
Support Services	0	7	
Gross Expenditure	552	559	
Net Expenditure	552	559	0

Details of service

This budget represents the Worcestershire County Council contribution to a West Mercia Regional Service that is hosted by the Office of the Police and Crime Commissioners. The multi-disciplinary service is provided to reduce offending of young people who have entered or at risk of entering the youth justice system and improving the outcomes for them.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Strategic Libraries and Learning</u>			
Expenditure			
Pay:			
Direct Employee Expenses	3,233	3,292	109
Indirect Employee Expenses	-158	-156	
Non - Pay:			
Premises	7,141	7,250	
Transport	62	61	
Supplies and Services	590	425	
Third Party Payments	0	113	
Support Services	592	823	
Gross Expenditure	11,460	11,808	
Income			
Government Grants	3,381	3,381	
Customer and Client Receipts	2,029	2,068	
Recharges	44	44	
Internal Trading Income	1,667	1,751	
Gross Income	7,121	7,244	
Reserve Movement	-32	-32	
Net Expenditure	4,307	4,532	109

Details of service

Provision of 21 static libraries, 2 volunteer run community library links, a mobile library and a range of digital services and digital content to meet statutory duty to deliver comprehensive and efficient library service and to achieve a service vision of meeting local need and strengthening local communities through the provision of resources, information and guidance that improve reading and literacy, develop skills and promote healthy well being in safe and welcoming community spaces that provide a platform for community participation. Provision also of a prison library service funded by the National Offender Management Service.

Key Operational Statistics

	Actual 16/17	Actual 17/18
Number of Libraries	21	21
Number of issues (all lending materials)	2,717,595	2,471,581
Number of library visitors	2,827,561	2,685,481
Number of items in stock (all lending materials)	774,661	721,671
Bookings made for People's Network computer terminals	502,486	408,391

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Museum Service</u>			
Expenditure			
Pay:			
Direct Employee Expenses	908	213	9
Indirect Employee Expenses	-1	-1	
Non - Pay:			
Premises	180	211	
Transport	12	5	
Supplies and Services	158	36	
Support Services	103	57	
Gross Expenditure	1,360	521	
Income			
Customer and Client Receipts	763	-55	
Internal Trading Income	3	3	
Gross Income	766	-52	
Net Expenditure	594	573	9

Details of service

To illustrate the life of Worcestershire people and communities through the centuries, material evidence is collected, conserved and promoted through attractions, displays and lifelong learning at Hartlebury Castle. The site is being jointly developed and managed with Hartlebury Castle Preservation Trust. The County Museum at Hartlebury is part of Museums Worcestershire, a shared service partnership with Worcester City Council.

Further information is available on the Worcestershire County Council website

www.museumsworcestershire.org.uk

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Countryside Greenspace, Gypsy Service and Road Safety</u>			
Expenditure			
Pay:			
Direct Employee Expenses	819	995	34
Indirect Employee Expenses	-39	-14	
Non - Pay:			
Premises	380	383	
Transport	37	46	
Supplies and Services	116	182	
Third Party Payments	36	92	
Support Services	277	53	
Capital Financing Costs	0	40	
Gross Expenditure	1,626	1,777	
Income			
Government Grants	142	142	
Customer and Client Receipts	673	796	
Internal Trading Income	207	473	
Gross Income	1,022	1,411	
Net Expenditure	604	366	34

Details of service

Management of 17 Countryside sites including country parks, nature reserves and picnic places. Provision of advice to local communities and landowners on biodiversity, landscape and community engagement initiatives. Co-ordination of volunteering initiatives related to the parks and countryside sector. For more information, visit

http://www.worcestershire.gov.uk/info/20233/countryside_and_leisure/1078/country_parks_picnic_places_and_nature_reserves

Key Operational Statistics

87% of Countryside Sites quality standards met

350 volunteers helping to deliver countryside related work each week

Gypsy Service Team

Management of 7 residential Gypsy Sites, managing unauthorised encampments of Gypsies and Travellers and liaising with communities and a range of partners and stakeholders about Gypsy and Traveller issues.

Road Safety Education and Skills Team

Road Safety: Providing school pupils with road safety education and training to equip them with the skills to make safe choices when making journeys.

Operational statistic:

Annual target of 10,000 pupils trained in road safety education and pedestrian training

Bikeability: Providing school pupils with Bikeability cycle training to equip them with the skills to ride their bikes safely. Three levels of training available for different age ranges.

Operational statistic:

Annual target of 4000 pupils trained in L1-3 Bikeability cycle training

School Crossing Patrol:

Management of 49 school crossing patrol sites, to aid the safety of pupils crossing the road at designated locations across the county.

Operational statistic:

All patrols visited and reviewed termly, all site risk assessments updated every 2 years.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Severn Arts</u>			
Expenditure			
Non - Pay:			
Supplies and Services	730	730	
Support Services	0	19	
Gross Expenditure	730	749	
Income			
Internal Trading Income	730	730	
Gross Income	730	730	
Net Expenditure	0	19	0

Details of service

Severn Arts was spun out in 2018/19 and operates as a company limited by guarantee with charitable status. They can be contacted via their website:

www.severnarts.org.uk

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Resources & Recharges</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,283	2,052	41
Indirect Employee Expenses	-15	-12	
Non - Pay:			
Transport	12	12	
Supplies and Services	449	-122	
Support Services	2,115	266	
Capital Financing Costs	0	-498	
Gross Expenditure	3,844	1,698	
Income			
Customer and Client Receipts	68	4	
Internal Trading Income	785	802	
Gross Income	853	806	
Reserve Movement	0	-99	
Net Expenditure	2,991	793	41

Details of service

This Service includes CFC Leadership team and Personal Assistants, Business Development and the Administration Centre which includes the central admin team supporting social care. The training delivery budget and Central Support Services recharges that are classified as "Service Strategy and Regulation" are also included in this service.

CHILDREN FAMILIES AND COMMUNITIES DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Alternative Delivery Model</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	569	0
Non - Pay:			
Support Services	0	7	
Gross Expenditure	<u>0</u>	<u>576</u>	
Net Expenditure	<u><u>0</u></u>	<u><u>576</u></u>	<u><u>0</u></u>

Details of service

These are the expected additional costs required to enable the operational independence of Worcestershire Children First from October 2019.

ECONOMY and INFRASTRUCTURE
CORPORATE PLAN AREA:
All

	Revised Estimate 2018/19	Estimate 2019/20					Staff (FTE) No.
	Net Exp. £000	Gross Exp. Pay £000	Gross Exp. Non Pay £000	Gross Income £000	Reserve M'ments £000	Net Exp. £000	
SERVICE NET EXPENDITURE SUMMARY							
STRATEGIC INFRASTRUCTURE & ECONOMY (Head of Service: Nigel Hudson)							
Network Control	930	2,002	1,402	2,720	0	684	54
Transport Planning	646	528	271	269	0	530	19
Worcestershire Archive and Archaeology	1,788	1,606	1,528	1,571	0	1,563	46
Strategic Planning(inc Environmental Policy, Minerals & Waste)	497	293	481	282	-200	292	15
Planning Development Control	335	162	126	101	0	187	4
Flood Risk & Highways Drainage	331	120	231	70	0	281	5
Sustainability	305	335	210	439	0	106	11
Economic Development	972	782	1,196	1,067	0	911	19
County Enterprises	187	486	231	611	0	106	21
	5,991	6,314	5,676	7,130	-200	4,660	194
STRATEGIC COMMISSIONING - Major Projects (Head of Service: Rachel Hill)							
Highways Contracts,Winter Service and Projects	8,250	927	6,685	331	-108	7,173	38
Waste Services	29,508	381	45,810	13,727	-4873	27,591	10
	37,758	1,308	52,495	14,058	-4981	34,764	48
OPERATIONS - HIGHWAY & PROW (Head of Service: Ian Bamforth)							
Highway Maintenance	7,232	1,179	5,105	0	0	6,284	49
Countryside Access	691	339	260	7	0	592	11
	7,923	1,518	5,365	7	0	6,876	60
OPERATIONS - TRANSPORT LEAD (Head of Service: Paul Smith)							
Transport Operations	10,223	3,502	12,361	5,201	0	10,662	117
Public Analyst and Scientific Adviser	257	224	352	314	0	262	3
Trading Standards	320	416	212	291	0	337	10
	10,800	4,142	12,925	5,806	0	11,261	130
BUSINESS ADMINISTRATION & SYSTEMS (Director: John Hobbs)							
Net Expenditure before Directorate Recharges	2,097	721	265	0	0	986	10
Directorate Recharge	-1,025			813		-813	
	1,072	721	265	813	0	173	10
TOTAL DIRECTORATE NET EXPENDITURE	63,544	14,003	76,726	27,814	-5,181	57,734	442

Contact Officers:

John Hobbs, Director of Economy and Infrastructure
 Steph Simcox, Head of Finance for Economy and Infrastructure
 Alan Amos, Cabinet Member with Responsibility for Highways
 Ken Pollock, Cabinet Member for Economy and Infrastructure
 Tony Miller, Cabinet Member with Responsibility for Environment
 Lucy Hodgson, Cabinet Member with responsibility for Communities

(01905 844576)
 (01905 845250)

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Network Control</u>			
Expenditure			
Pay:			
Direct Employee Expenses	2,111	2,072	54
Indirect Employee Expenses	-75	-70	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	11	12	
Transport	47	52	
Supplies and Services	469	468	
Third Party Payments	532	567	
Transfer Payments	0	0	
Support Services	362	303	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	3,457	3,404	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	2,418	2,720	
Interest	0	0	
Recharges	109	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	2,527	2,720	
Reserve Movement	0	0	
Net Expenditure	930	684	54

Details of service

This Unit pursues the safe, free movement of traffic on the highway network. Specifically, all road works are coordinated and the design and construction of over 400 developer schemes on and adjacent to the highway are monitored to adoption. In addition, over 100 traffic management schemes are pursued annually, traffic is controlled by 286 sets of traffic signals, accidents are monitored, and highway data collected and analysed to support future schemes.

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Transport Planning</u>			
Expenditure			
Pay:			
Direct Employee Expenses	908	561	19
Indirect Employee Expenses	-42	-33	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	11	10	
Supplies and Services	148	103	
Third Party Payments	56	0	
Transfer Payments	0	0	
Support Services	170	158	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,251	799	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	213	0	
Customer and Client Receipts	272	269	
Interest	0	0	
Recharges	120	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	605	269	
Reserve Movement	0	0	
Net Expenditure	646	530	19

Details of service

Responsible for the Local Transport Plan development and monitoring. The co-ordination of external funding bids for transportation projects, Directorate input into regional and national initiatives, transportation studies and rail policy. To develop, manage and deliver the Integrated Passenger Transport Strategy across Worcestershire's public transport network. Programme Management for the Worcestershire Network Efficiency Programme. Finally, the impact of development on the highway is controlled (annually, comments are provided on over 3,000 planning applications, around 250 vehicle access requests are managed, approximately 10,000 highway status enquiries serviced monitored).

TRANSPORT SCHEME COMMISSIONING - Commissioning the delivery of a wide range of multimodal transport schemes, including major projects, public realm, DDA, walking, cycling, accident reduction and passenger transport infrastructure schemes utilising Locally Determined Funding, S106 monies, ITB; PROJECT MANAGEMENT - Taking schemes forward through from feasibility to construction, keeping to budget and schedule;

SECTION 106 MANAGEMENT - Section 106 database coordination & programming and liaison with Local Planning Authorities on developments' progress in relation to S106 trigger

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Worcestershire Archives & Archaeology</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,713	1,616	46
Indirect Employee Expenses	-12	-10	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	980	1,010	
Transport	22	22	
Supplies and Services	245	253	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	290	243	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	3,238	3,134	
Income			
Government Grants	139	139	
Other Grants, Reimbursements and Contributions	25	25	
Customer and Client Receipts	1,190	1,311	
Interest	0	0	
Recharges	96	96	
Internal Income	0	0	
Other Income	0	0	
Gross Income	1,450	1,571	
Reserve Movement	0	0	
Net Expenditure	1,788	1,563	46

Details of service

Worcestershire Archive and Archaeology Service (WAAS) deliver a mix of statutory and discretionary services which together protect, preserve, manage, record, interpret and promote the history and historic environment of Worcestershire. To achieve this WAAS works with partners within the County Council and districts, national bodies, universities, private sector and community groups. Its business model of using local government funding, grant funding and substantial commercial income to ensure high quality services to Worcestershire people at a greatly reduced cost to the public purse has been recognised as unusual and innovative and has been cited as a case study in national publications and advice to government.

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Strategic Planning			
Expenditure			
Pay:			
Direct Employee Expenses	392	292	15
Indirect Employee Expenses	-11	1	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	7	7	
Supplies and Services	331	338	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	172	136	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	891	774	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	15	0	
Customer and Client Receipts	109	162	
Interest	0	0	
Recharges	70	120	
Internal Income	0	0	
Other Income	0	0	
Gross Income	194	282	
Reserve Movement	-200	-200	
Net Expenditure	497	292	15

Details of service

The Strategic Planning team is responsible for:

- Promoting sustainable development in partnership with the six District Councils
 - Responding to the new Government's proposals for changing the strategic planning system
 - Providing leadership in the conservation, enhancement and protection of the natural environment
 - Prepare a county wide infrastructure delivery plan
 - Support the reviews of the District Council's Core Strategies
 - Prepare natural resource technical papers on Waste Resources, Renewable Energy, Climate Change and Soils
 - Promoting and applying a Green Infrastructure approach in the planning of the natural environment
- The Environmental Policy Team provides leadership in the conservation, enhancement and protection of the natural environment in Worcestershire through its work to:
- Raise awareness of biodiversity and the duty to conserve it
 - Providing leadership in the conservation, enhancement and protection of the natural environment
 - Research and monitor the habitats and landscapes of Worcestershire and share the knowledge with partners
 - Develop and maintain the Worcestershire Habitat Inventory and the Landscape Character Assessment

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Planning Development Control</u>			
Expenditure			
Pay:			
Direct Employee Expenses	213	172	4
Indirect Employee Expenses	-10	-10	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	2	2	
Supplies and Services	42	23	
Third Party Payments	3	0	
Transfer Payments	0	0	
Support Services	137	101	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	387	288	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	52	101	
Interest	0	0	
Recharges	0	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	52	101	
Reserve Movement	0	0	
Net Expenditure	335	187	4

Details of service

The Planning Development and Control Unit is responsible for:

- Professional planning advice on and process major planning applications for:
- Minerals development - sand and gravel, clay and limestone quarries.
- Waste management facilities such as - recycling sites, scrap yards, energy from waste facilities, anaerobic digestion plants, composting sites, landfill sites, and sewage treatment works.
- The County Council's own developments such as roads, bridges, park and ride facilities, highways depots, household waste sites, railway stations, schools, and libraries.
- professional planning advice in relation to the development of and change of use of County buildings, highways and land to facilitate service delivery.
- Processing applications to discharge conditions attached to planning permissions.

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Flood Risk & Highways Drainage</u>			
Expenditure			
Pay:			
Direct Employee Expenses	180	121	5
Indirect Employee Expenses	-2	-1	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	6	5	
Transport	0	1	
Supplies and Services	0	1	
Third Party Payments	145	150	
Transfer Payments	0	0	
Support Services	87	74	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	416	351	
Income			
Government Grants	29	70	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	56	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	85	70	
Reserve Movement	0	0	
Net Expenditure	331	281	5

Details of service

The team is responsible for:

- Implementing a range of statutory duties and powers under the Flood & Water Management Act and the Flood Risk Regulations
- Increasing understanding and awareness of flood risk
- Reducing the likelihood and impact of flooding

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Sustainability			
Expenditure			
Pay:			
Direct Employee Expenses	470	337	11
Indirect Employee Expenses	-11	-2	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	3	8	
Supplies and Services	1,106	98	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	118	104	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,686	545	
Income			
Government Grants	1,172	123	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	55	195	
Interest	0	0	
Recharges	130	121	
Internal Income	0	0	
Other Income	0	0	
Gross Income	1,357	439	
Reserve Movement	-24	0	
Net Expenditure	305	106	11

Details of service

The role of the team is to embed the principles of sustainability within the operation of the organisation and promote and enable sustainable development across the county.

The Sustainability team supports all Directorates to deliver the Council's Sustainability Policy and Action Plan and leads the following areas of work:

Corporate Carbon Management & CRC (Energy Efficiency Scheme) compliance

Home energy efficiency, fuel poverty, Green Deal & ECO related programmes via 'Warmer Worcestershire' Network

Low carbon (Green) economy related programmes incl:

Business Resource Efficiency - advice and grants schemes

Environmental goods and services companies - business growth and diversification support

Low carbon energy infrastructure - e.g. district heat networks, renewable energy schemes

Domestic Waste Prevention

Learning for Sustainability – Skills & Eco Schools programmes

Worcestershire Climate Change Strategy

Climate Resilience

Low Carbon vehicle infrastructure

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Economic Development</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,102	791	19
Indirect Employee Expenses	-20	-9	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	4	4	
Supplies and Services	3,123	827	
Third Party Payments	90	90	
Transfer Payments	0	0	
Support Services	188	275	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	4,487	1,978	
Income			
Government Grants	2,069	560	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	584	371	
Interest	0	0	
Recharges	110	136	
Internal Income	0	0	
Other Income	0	0	
Gross Income	2,763	1,067	
Reserve Movement	-752	0	
Net Expenditure	972	911	19

Details of service

The Economic Development Unit's role is to promote economic growth, encourage enterprise and sustainable development. This is achieved through working with county and regional partners to develop strategies and ensure that these plans are delivered. Key activities include supporting key economic development initiatives such as the Worcestershire Technology Park, marketing the County; supporting local regeneration and Business Central Hub. The Unit will work closely with the Local Enterprise Partnership to support business and enhance wealth creation opportunities. This will involve for example close partnership working with strategic transport and planning services.

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
County Enterprises			
Expenditure			
Pay:			
Direct Employee Expenses	464	489	21
Indirect Employee Expenses	-3	-3	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	32	33	
Transport	5	6	
Supplies and Services	120	119	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	85	73	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	703	717	
Income			
Government Grants	101	101	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	415	510	
Interest	0	0	
Recharges	0	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	516	611	
Reserve Movement	0	0	
Net Expenditure	187	106	21

Details of service

County Enterprises is a service within Worcestershire County Council providing supported employment for people with learning and physical disabilities. The service consists of a packing & assembly service and a metal fabrication workshop, typically producing stainless steel flue pipe products. County Enterprises sells its services and products commercially to help fund the service but to also provide meaningful work and training for all its employees. The current service employs 25 people and is located on a self-contained site in Worcester city. Work is currently underway looking at ways to increase the number of placements available at County Enterprises so more members of the local community could benefit from the service.

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Highways Contracts, Winter Service & projects</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,366	976	38
Indirect Employee Expenses	-49	-49	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	157	161	
Transport	177	187	
Supplies and Services	774	666	
Third Party Payments	5,953	5,085	
Transfer Payments	0	0	
Support Services	585	586	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	8,963	7,612	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	23	0	
Customer and Client Receipts	59	331	
Interest	0	0	
Recharges	563	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	645	331	
Reserve Movement	-68	-108	
Net Expenditure	8,250	7,173	38

Details of service

The Highway Contracts Winter Service and Projects Units provide commissioning and commercial management of all external service providers such as contractors and consultants. It actively maintains the programme of highway capital works projects and project manages the works delivery phases of capital projects. Its Asset Management team surveys the highway network, analyses condition data and identifies priorities for maintenance delivered through the Highway Maintenance Service Contract. The Street Lighting Service and Structures Services are provided and managed by the Unit using external suppliers.

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Waste Services</u>			
Expenditure			
Pay:			
Direct Employee Expenses	381	398	10
Indirect Employee Expenses	-17	-17	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	112	512	
Transport	13	13	
Supplies and Services	424	426	
Third Party Payments	47,517	44,492	
Transfer Payments	0	0	
Support Services	374	367	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	48,804	46,191	
Income			
Government Grants	1,818	1,818	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	12,605	11,909	
Interest	0	0	
Recharges	0	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	14,423	13,727	
Reserve Movement	-4,873	-4,873	
Net Expenditure	29,508	27,591	10

Details of service

Waste Services are the statutory Waste Disposal Authority (WDA) under the Environmental Protection Act (EPA) 1990. The WDA works to deliver a number of local targets.

The WDA aims to achieve these targets through partnership working with the Boroughs, Cities and Districts as Waste Collection Authorities (WCA's), Herefordshire Council, the PFI Waste Management Contractor and by behavioural change initiatives managed as part of the waste prevention and sustainability work undertaken by the group.

The WDA is responsible for disposal arrangements under the EPA 1990.

Waste Services work in partnership with constituent Boroughs, Cities, Districts and Herefordshire Council to deliver the Joint Municipal Waste Management Strategy for Herefordshire and Worcestershire.

Waste Services ensure that all closed landfill sites formerly operated and owned by the WDA, are managed so as to prevent/minimise pollution or other harm to persons and the environment.

Waste Services currently manage and maintain nine closed landfill sites, eight of which are within the ownership of the Authority.

Further information is available on the Worcestershire County Council website

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Highways Maintenance</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,711	1,266	49
Indirect Employee Expenses	-87	-87	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	1	1	
Transport	114	125	
Supplies and Services	-101	-59	
Third Party Payments	5,301	4,565	
Transfer Payments	0	0	
Support Services	563	473	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	7,502	6,284	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	270	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	270	0	
Reserve Movement	0	0	
Net Expenditure	7,232	6,284	49

Details of service

This budget provide for routine highways and verge maintenance across the county area

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Countryside Access</u>			
Expenditure			
Pay:			
Direct Employee Expenses	468	348	11
Indirect Employee Expenses	-23	-9	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	13	12	
Transport	9	10	
Supplies and Services	65	65	
Third Party Payments	79	66	
Transfer Payments	0	0	
Support Services	125	107	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	736	599	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	20	7	
Interest	0	0	
Recharges	25	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	45	7	
Reserve Movement	0	0	
Net Expenditure	691	592	11

Details of service

Mapping and management of Worcestershire's public rights of way network, utilising local contractors and working with volunteers, parish councils and community groups at a local level.

Key Operational Statistics

4600km of public rights of way (footpaths, bridleways and byways) managed

470km of waymarked trails and circular walks managed

Work with and support approximately 300 volunteers, who in turn provide over 40,000 hours of their time to help maintain and improve the path network

For further information visit http://www.worcestershire.gov.uk/info/20058/countryside_and_leisure

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Transport Operations</u>			
Expenditure			
Pay:			
Direct Employee Expenses	3,519	3,542	117
Indirect Employee Expenses	-50	-40	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	114	116	
Transport	1,297	1,349	
Supplies and Services	422	430	
Third Party Payments	9,159	9,817	
Transfer Payments	0	0	
Support Services	651	649	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	15,112	15,863	
Income			
Government Grants	520	520	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	751	862	
Interest	0	0	
Recharges	3,618	3,715	
Internal Income	0	104	
Other Income	0	0	
Gross Income	4,889	5,201	
Reserve Movement	0	0	
Net Expenditure	10,223	10,662	117

Details of service

Responsible for the management of the County Council's transport providers, in terms of commissioning, tendering and contract management. Also management of Fleet Services provision and operation, together with the financial management of client directorates transportation services and delivery of Community Based Transport (CBT)

Responsible for the administration of the Disclosure and Barring Service (DBS) scheme for transport contractors

Management of the Countywide Concessionary Travel Scheme, Worcestershire County Council is the Travel Concessions Authority (TCA) for Worcestershire.

Responsible for transport area reviews, to commission efficient and cost effective transport solutions. Responsible for the planning, procurement and management of Passenger Transport Services, whilst marketing all services to inform the residents of Worcestershire.

Provision of Public Transport Information (Physical & Digital) including distribution of data to national databases

Assessment of Eligibility Entitlement for Pupils

Highways and Transport Control Centre management of all public enquiries

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Public Analyst and Scientific Adviser</u>			
Expenditure			
Pay:			
Direct Employee Expenses	219	225	3
Indirect Employee Expenses	-1	-1	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	140	142	
Transport	2	2	
Supplies and Services	155	155	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	56	53	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	571	576	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	260	260	
Interest	0	0	
Recharges	54	54	
Internal Income	0	0	
Other Income	0	0	
Gross Income	314	314	
Reserve Movement	0	0	
Net Expenditure	257	262	3

Details of service

Laboratory - Providing public and agricultural analyst DNA Services

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Trading Standards</u>			
Expenditure			
Pay:			
Direct Employee Expenses	416	418	10
Indirect Employee Expenses	-3	-2	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	10	10	
Transport	16	16	
Supplies and Services	35	44	
Third Party Payments	73	52	
Transfer Payments	0	0	
Support Services	64	90	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	611	628	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	41	41	
Interest	0	0	
Recharges	250	250	
Internal Income	0	0	
Other Income	0	0	
Gross Income	291	291	
Reserve Movement	0	0	
Net Expenditure	320	337	10

Details of service

Trading Standards and Animal Health manages statutory responsibilities in relation to consumer protection and animal disease control.

ECONOMY and INFRASTRUCTURE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Business Administration & Systems</u>			
Expenditure			
Pay:			
Direct Employee Expenses	683	631	10
Indirect Employee Expenses	97	90	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	4	4	
Supplies and Services	1,070	149	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	243	112	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	2,097	986	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	1,025	813	
Internal Income	0	0	
Other Income	0	0	
Gross Income	1,025	813	
Reserve Movement	0	0	
Net Expenditure	1,072	173	10

Details of service

The Business Administration and Systems Unit manages and co-ordinates the Directorate's input into the County Council's Scrutiny process, provides the central focus for information access requests and manages the Directorate's accommodation and property resources. Team members also represent the Directorate on a number of corporate groups, ensuring required actions are pursued as necessary.

The Unit is responsible for the provision of strategic guidance and advice to the Directorate Leadership Team and senior managers on business planning and performance matters. It also ensures that the Directorate's performance is monitored and reported on at all management levels against Key Performance Indicators and other improvement targets to ensure performance improvement is managed and delivered efficiently and where appropriate effective actions are taken in implementing change.

The Unit also provides project and administrative support to senior management in a number of Service areas and is responsible for the central, general office advice and support across the whole of the Directorate.

COMMERCIAL AND COMMISSIONING
CORPORATE PLAN AREA:
Cross Cutting

	Revised Estimate 2018/19	Estimate 2019/20					Staff (FTE) No.
		Gross Exp. Pay £000	Gross Exp. Non Pay £000	Gross Income £000	Reserve M'tments £000	Net Exp. £000	
SERVICE NET EXPENDITURE SUMMARY							
LEGAL & DEMOCRATIC SERVICES (Head of Service: Simon Mallinson)							
Legal Services	69	1,688	469	1,982	0	175	37
Committee and Appellate	338	389	119	227	0	281	10
Allowance & Expenses incl Divisional Fund	1,025	0	1,623	0	-570	1,053	
Business & Member Support (L & D Services)	1,827	191	1,624	124	0	1,691	6
Registration, Coroner Services and CIMU	811	1,506	1,437	1,967	0	976	37
County Council Elections	109	0	109	0	0	109	
	4,179	3,774	5,381	4,300	-570	4,285	90
COMMERCIAL TEAM (Manager: David Griffiths)							
Commercial Team	-39	576	161	607	0	130	11
HR & Finance Transactional Services	151	0	767	767	124	124	
Management Information & Analytics	731	839	110	180	0	769	25
Market Management and Research	1	454	79	503	0	30	11
	844	1,869	1,117	2,057	124	1,053	47
HUMAN RESOURCES & ORGANISATIONAL DEVELOPMENT (Head of Service: Richard Taylor)							
Human Resources	333	2,477	1,348	2,621	-216	988	57
Organisational Development	0	1,325	470	1,795	0	0	41
	333	3,802	1,818	4,416	-216	988	98
TECHNOLOGY (Interim Manager: John Gladman)							
Technology Team	427	3,179	3,903	6,555	0	527	82
Customer Services	0	0	1,752	1,752	0	0	
	427	3,179	5,655	8,307	0	527	82
CONTENTS & COMMUNICATIONS (Manager: Keith Beech)							
Contents & Communications	89	827	196	950	0	73	19
	89	827	196	950	0	73	19
PROPERTY (Manager: Janette Becket)							
Health and Safety	0	273	117	381	0	9	8
Place Partnership Services	98	182	3,420	3,410	0	192	5
Facilities Management incl Reactive Maintenance	233	0	4,785	4,754	40	71	
Property Other Services (incl Smallholdings)	340	0	1,105	379	0	726	
	671	455	9,427	8,924	40	998	13
COMMERCIAL & COMMISSIONING - MANAGEMENT (Director: Andrew Spice)							
Commercial and Commissioning Management	1,504	283	1,020	498	0	805	3
	1,504	283	1,020	498	0	805	3
TOTAL DIRECTORATE NET EXPENDITURE	8,047	14,189	24,614	29,452	-622	8,729	352

Contact Officers:

Paul Robinson, Chief Executive

(01905 844125)

Andrew Spice, Director of Commercial and Commissioning

(01905 844254)

Michael Hudson, Chief Financial Officer

(01905 845560)

Steph Simcox, Head of Finance with responsibility for Commercial and Change

(01905 845250)

Karen May, Cabinet Member with Responsibility for Transformation and Commissioning

Simon Geraghty, Leader of the Council and Cabinet Member for Finance

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Legal Services			
Expenditure			
Pay:			
Direct Employee Expenses	1,576	1,721	37
Indirect Employee Expenses	-47	-47	
Other Employee Expenses	14	14	
Non - Pay:			
Premises	0	0	
Transport	8	8	
Supplies and Services	218	271	
Third Party Payments	15	15	
Transfer Payments	0	0	
Support Services	289	175	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	2,073	2,157	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	7	7	
Customer and Client Receipts	210	210	
Interest	0	0	
Recharges	1,787	1,765	
Internal Income	0	0	
Other Income	0	0	
Gross Income	2,004	1,982	
Reserve Movement	0	0	
Net Expenditure	69	175	37

Details of service

To provide a comprehensive, expert and value for money legal advice service to the Council. This service is provided to all Council Directorates, virtually all maintained schools and some Academies. The above expenditure also includes the Head of Service and PA.

COMMERCIAL AND COMMISSIONING

Committee Function	Revised	Estimate	Staff
	Estimate 2018/19 £000	2019/20 £000	(FTE) No.
Expenditure			
Pay:			
Direct Employee Expenses	327	357	10
Indirect Employee Expenses	-14	-14	
Other Employee Expenses	46	46	
Non - Pay:			
Premises	0	0	
Transport	1	1	
Supplies and Services	50	50	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	157	68	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	567	508	
Income			
Government Grants	69	69	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	11	0	
Interest	0	0	
Recharges	149	158	
Internal Income	0	0	
Other Income	0	0	
Gross Income	229	227	
Reserve Movement	0	0	
Net Expenditure	338	281	10

Details of service

To manage the Council's political structures (excluding arrangements for scrutiny) which form part of the Constitutional and ethical framework and to advise on Member conduct. Head of Service is the statutory Monitoring Officer. Additionally the team administers the appeals process (eg school admissions and exclusion appeals, personnel appeals and review and representation panels). The whole democratic function is now managed by a single Democratic Governance and Scrutiny Manager.

To lead and co-ordinate the Council's Overview and Scrutiny function which is a key part of the checks and balances necessary to hold the Cabinet to account and review services provided by the Council as well as providing pre-policy guidance. The Member Engagement Officer works with elected members to support them in their community leadership and community engagement role. The whole democratic function is now managed by a single Democratic Governance and Scrutiny Manager.

Further information is available on the Worcestershire County Council website

http://www.worcestershire.gov.uk/info/20085/local_democracy

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Allowances and Expenses - incl Divisional Fund			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	4	3	
Supplies and Services	1,591	1,620	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,595	1,623	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	0	0	
Reserve Movement	-570	-570	
Net Expenditure	1,025	1,053	0

Details of service

The Council is required by law to make a Scheme of Allowances for Councillors and to decide the amounts to be paid to them under the Scheme. A copy of the current Scheme is contained in the Council's Constitution. The Council is also required to establish and maintain an Independent Remuneration Panel which will advise Council on its Scheme. The Council must have regard to the Panel's advice when taking decisions in relation to the nature and level of allowances payable to Councillors.

The Worcestershire Councillors' Divisional Fund (WCDF) has been created to enable local members to access money to help local initiatives and support 'good works' which play an important role in promoting the economic, social and environmental well-being of communities within Worcestershire.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Business and Member Support</u>			
Expenditure			
Pay:			
Direct Employee Expenses	193	196	6
Indirect Employee Expenses	-9	-8	
Other Employee Expenses	3	3	
Non - Pay:			
Premises	0	0	
Transport	3	3	
Supplies and Services	166	168	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	1,732	1,453	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	2,088	1,815	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	137	0	
Internal Income	124	124	
Other Income	0	0	
Gross Income	261	124	
Reserve Movement	0	0	
Net Expenditure	1,827	1,691	6

Details of service

The Business Support Unit delivers the day to day business support across the Division including processing of documentation, records and files to satisfy operational, personnel, financial and IT-related policies and processes. The Member Support team (now managed through Democratic Services) supports Elected Members in carrying out their function appropriately, by supporting through ICT, working with colleagues in C&A or O&S, and by providing direct support to all 57 Members, with specific PA support to the Chairman and the Leader. To provide an essential communication contact point for WCC Officers with Members, and information to the public about Members. To co-ordinate and manage the administrative and financial arrangements for Members. To administer and process the Councillors' Divisional Fund Scheme which is designed to improve the well-being of our local communities through devolution of power and funds to individual Councillors. There is a small central team dealing with administration for Legal and Democratic Services.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Registration, Coroner Services and CIMU			
Expenditure			
Pay:			
Direct Employee Expenses	1,473	1,541	37
Indirect Employee Expenses	-39	-38	
Other Employee Expenses	2	3	
Non - Pay:			
Premises	121	115	
Transport	15	16	
Supplies and Services	551	656	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	600	650	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	2,723	2,943	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	1,075	1,135	
Interest	0	0	
Recharges	837	832	
Internal Income	0	0	
Other Income	0	0	
Gross Income	1,912	1,967	
Reserve Movement	0	0	
Net Expenditure	811	976	37

Details of service

The Registration of Births, Deaths and Marriages Service operates under the direct authority of the General Register Office which is part of IPS (Identity and Passport Service). Facilities are provided that enable citizens to register a birth or a death; undertake the legal formalities and ceremony for a civil marriage; civil partnerships; obtain a copy of a birth, death or marriage certificate; Nationality Checking Service; Settlement Checking Service; formalise UK citizenship at citizenship ceremonies; and undertake the celebration of specific events such as baby naming and the renewal of marriage vows. The service also undertakes the licensing necessary to hold civil marriages at approved premises.

The County Council has a duty to provide an appropriate number of paid Coroners and Deputy Coroners, and to meet the expenses of the Coroner's office, court proceedings and inquests, but has no control over the Coroner's professional and statutory function.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
County Council Elections			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	109	109	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	109	109	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	0	0	
Reserve Movement	0	0	
Net Expenditure	109	109	0

Details of service

The cost of County Council elections and any subsequent by-elections is met from this budget. In order to smooth costs, budget provision is accumulated over four years to cover the estimated cost of the election every four years. The Council's electoral requirements are met in accordance with agreements between the Council and the District Councils on a formal fee based scheme.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Commercial Team			
Expenditure			
Pay:			
Direct Employee Expenses	620	588	11
Indirect Employee Expenses	-22	-12	
Other Employee Expenses	4	0	
Non - Pay:			
Premises	0	0	
Transport	3	2	
Supplies and Services	50	28	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	147	131	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	802	737	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	841	607	
Internal Income	0	0	
Other Income	0	0	
Gross Income	841	607	
Reserve Movement	0	0	
Net Expenditure	-39	130	11

Details of service

The Commercial team is a specialist function which supports the County Council (Members and Staff) through all stages of the commercial and commissioning cycle, alongside this the team also provides professional advice, guidance, support and challenge to all directorates to ensure that the Council procures high quality, cost effective goods and services.

Key themes include:

- Support to strategic commissioners across the commissioning cycle.
- Commercial support to ensure value for money across WCC commissioned services.
- Corporate lead on commissioning support, including tools and templates
- Commercial advice, expertise and innovation throughout contract lifecycle.
- Co-ordinator role and cross-council support for market engagement.
- Corporate lead on due diligence and commercial & procurement risk management.
- Supporting the delivery of cost efficiencies and value improvement projects across all Directorates.
- Procurement supporting the modernisation of services
- Developing the Council's skills and abilities to influence and manage markets.
- Secure efficiencies in our processes by electronic means and innovative solutions.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
HR & Finance Transactional Services			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	34	0	
Third Party Payments	658	767	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs			
Gross Expenditure	692	767	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	692	767	
Internal Income	0	0	
Other Income	0	0	
Gross Income	692	767	
Reserve Movement	151	124	
Net Expenditure	151	124	0

Details of service

From 1 February 2016 Payroll, HR Employee Services, Schools HR Advisory Services, Occupational Health, Accounts Payable, Accounts Receivable, Schools Finance and HR and Finance systems support have been delivered by an external provider, Liberata. Existing contracts with schools, Academies and other bodies remain with the Council until 2018.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Management Information & Analytics			
Expenditure			
Pay:			
Direct Employee Expenses	753	869	25
Indirect Employee Expenses	-26	-30	
Other Employee Expenses	7	0	
Non - Pay:			
Premises	0	0	
Transport	5	4	
Supplies and Services	34	37	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	65	69	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	838	949	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	29	37	
Interest	0	0	
Recharges	78	143	
Internal Income	0	0	
Other Income	0	0	
Gross Income	107	180	
Reserve Movement	0	0	
Net Expenditure	731	769	25

Details of service

The Management Information and Analytic Team supports the organisation to ensure that priorities and objectives are reflected in business plans and effectively performance managed, thus enabling the organisation to make informed decisions about service delivery. This has two elements –

- i) reporting the organisation's performance (how well did we do?), including statutory returns and
- ii) planning performance against future demands and trends (how well do we need to do?).

The team leads on the reporting of the Balanced Scorecard as the consistent means of presenting performance information across the Council, linking HR, finance, performance and risk.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Market Management and Research			
Expenditure			
Pay:			
Direct Employee Expenses	374	463	11
Indirect Employee Expenses	-3	-9	
Other Employee Expenses	3	0	
Non - Pay:			
Premises	0	0	
Transport	2	1	
Supplies and Services	78	49	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	43	29	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	497	533	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	41	68	
Interest	0	0	
Recharges	455	435	
Internal Income	0	0	
Other Income	0	0	
Gross Income	496	503	
Reserve Movement	0	0	
Net Expenditure	1	30	11

Details of service

The Unit provides a corporate research and intelligence service which includes research advice and the provision of intelligence about residents' views and clients needs. This service enables the Council to commission services which are responsive to those needs and reflect residents' priorities. This service includes performance reporting and policy analysis/horizon scanning on demand and impact.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Human Resources			
Expenditure			
Pay:			
Direct Employee Expenses	1,765	2,047	57
Indirect Employee Expenses	-57	-70	
Other Employee Expenses	500	500	
Non - Pay:			
Premises	0	0	
Transport	9	9	
Supplies and Services	542	712	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	349	627	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	3,108	3,825	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	1,092	1,143	
Customer and Client Receipts	248	300	
Interest	0	0	
Recharges	1,219	1,178	
Internal Income	0	0	
Other Income	0	0	
Gross Income	2,559	2,621	
Reserve Movement	-216	-216	
Net Expenditure	333	988	57

Details of service

Human Resources aim to ensure that the County Council have the right number of employees with the right skills and behaviours in order to best achieve the Council's goals and in particular to;

- support the recruitment of people who best fit the organisation's needs.
- train & develop staff to ensure that they contribute their best performance.
- ensure the Council complies with appropriate employment legislation.
- support the organisation in developing to meet the future needs of Worcestershire and specifically at this time to help the Council to reduce its workforce size effectively and fairly.
- manage the Local Government Pension Scheme Administering Authority for 150 fund employees and 52,000 members.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Organisational Development			
Expenditure			
Pay:			
Direct Employee Expenses	1,408	1,386	41
Indirect Employee Expenses	-55	-61	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	9	9	
Supplies and Services	423	461	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	213	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,998	1,795	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	1,995	1,792	
Internal Income	3	3	
Other Income	0	0	
Gross Income	1,998	1,795	
Reserve Movement	0	0	
Net Expenditure	0	0	41

Details of service

The Learning and Development function mainly operates across four areas with a business support function providing the administration for all four areas and other HR services. The four areas are Corporate Training, Adult Social Care Training, Childrens Social Care and ICT training. The Corporate and ICT functions are responsible for providing training mainly to WCC, however various arrangements are in place to support external partners. The primary aim of these four functions is to develop and deliver the workforce development strategy for WCC linked to identified business need. (e.g. meeting the skill gap in WCC becoming an excellent commissioning authority/ becoming a more mobile and flexible workforce and developing excellent leaders). Solutions range from e-learning through to classroom based training. The training is provided to every level within WCC, from front line staff, through to Chief Officers. The Adult Social Care and Childrens Social Care Training service provides professional, technical and development training across the Social Care workforce (including WCC, and the voluntary, independent and private sectors). The training supports mandatory requirements identified by the CQC (Care Quality Commission), the Social Work Reform Board, Skills for Care and the HSE (Health and Safety Executive in order to ensure consistent delivery of core services across Worcestershire.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Customer Services			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	146	145	
Transport	0	0	
Supplies and Services	53	53	
Third Party Payments	1,447	1,554	
Transfer Payments	0	0	
Support Services	34	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,680	1,752	
Income			
Government Grants			
Other Grants, Reimbursements and Contributions	689	711	
Customer and Client Receipts	110	110	
Interest	0	0	
Recharges	881	931	
Internal Income	0	0	
Other Income	0	0	
Gross Income	1,680	1,752	
Reserve Movement	0	0	
Net Expenditure	0	0	0

Details of service

The joint Service Contact Centres for Worcestershire County Council, Malvern Hills District Council and Worcester City Council, collectively known as the "Worcestershire Hub Shared Service" was commissioned to Civica in May 2015. Since then the service has been provided on behalf of the 3 partners by Civica across several channels; Telephony, Face to Face, Webchat, Switchboard and is supported by a fulfilment team who process applications for services such as Blue Badge requests, National Travel Passes and Commercial Vehicle and Trailer Permits for Household Waste Sites.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Technology Team			
Expenditure			
Pay:			
Direct Employee Expenses	3,555	3,220	82
Indirect Employee Expenses	-58	-41	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	8	17	
Supplies and Services	3,894	3,359	
Third Party Payments	37	0	
Transfer Payments	0	0	
Support Services	440	527	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	7,876	7,082	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	163	0	
Interest	0	0	
Recharges	6,519	5,788	
Internal Income	767	767	
Other Income	0	0	
Gross Income	7,449	6,555	
Reserve Movement	0	0	
Net Expenditure	427	527	82

Details of service

Systems team manages the ICT support to all parts of the County Council. It is responsible for the data and voice networks, computer support and the Internet/Intranet services. Systems team is also responsible for advising on development and implementation of the Corporate Digital Strategy. Systems team provides ICT Services that are innovative, cost effective and customer-focussed making the best use of technology for our customers.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Contents and Communications incl Consumer Relations			
Expenditure			
Pay:			
Direct Employee Expenses	880	841	19
Indirect Employee Expenses	-21	-14	
Other Employee Expenses	2	0	
Non - Pay:			
Premises	0	0	
Transport	5	5	
Supplies and Services	119	118	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	68	73	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,053	1,023	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	964	899	
Internal Income	0	51	
Other Income	0	0	
Gross Income	964	950	
Reserve Movement	0	0	
Net Expenditure	89	73	19

Details of service

The Contents & Communications function includes communication with our communities and within the Council, as well as the corporate responsibility for the process of involving and consulting communities in the design and delivery of services.

The team covers all service areas of the council and includes graphic design.

Worcestershire Partnership Team are responsible for supporting the partnership which spans local authorities, health, business, VCS and education.

The Consumer Relations Unit is responsible for managing all types of representations (comments, compliments and complaints) about County Council services, including statutory Social Services functions.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Health and Safety			
Expenditure			
Pay:			
Direct Employee Expenses	296	274	8
Indirect Employee Expenses	0	-1	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	4	4	
Supplies and Services	102	104	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	24	9	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	426	390	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	96	96	
Interest	0	0	
Recharges	330	285	
Internal Income	0	0	
Other Income	0	0	
Gross Income	426	381	
Reserve Movement	0	0	
Net Expenditure	0	9	8

Details of service

The Health & Safety team provides advice, information and support to elected members, senior managers and employees, including governors and school staff, about health and safety (H&S) matters to assist the County Council to meet its statutory responsibilities which includes:

- Providing competent health and safety advice;
- Auditing, inspecting and monitoring H&S performance to ensure compliance with legislation;
- Ensuring an active and proportionate approach to managing health, safety and welfare risks;
- Providing information such as health and safety policies, procedures, standards, guidance and templates;
- Providing health and safety training to staff; and,
- Consulting with external agencies (e.g. Health and Safety Executive and Trade Unions) and employee representatives on health and safety issues.

Health and Safety assistance is sold to maintained schools through an SLA and H&S services are also sold to academies and colleges

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Place Partnership Services			
Expenditure			
Pay:			
Direct Employee Expenses	153	187	5
Indirect Employee Expenses	-5	-5	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	5	3	
Supplies and Services	17	605	
Third Party Payments	2,847	2,620	
Transfer Payments	0	0	
Support Services	160	192	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	3,177	3,602	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	50	0	
Interest	0	0	
Recharges	2,600	2,981	
Internal Income	429	429	
Other Income	0	0	
Gross Income	3,079	3,410	
Reserve Movement	0	0	
Net Expenditure	98	192	5

Details of service

Provision of a comprehensive estates management of the County Council's land and property portfolio, including: the design and supervision of capital projects (delivered by Jacobs UK Ltd), repair and maintenance, energy management, property review, acquisition and disposal management, project management of complex, high value projects.

http://www.worcestershire.gov.uk/info/20198/property_services

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Facilities Management incl Reactive Maintenance</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	3,793	3,829	
Transport	0	0	
Supplies and Services	239	725	
Third Party Payments	430	0	
Transfer Payments	0	0	
Support Services	460	231	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	4,922	4,785	
Income			
Government Grants	60	60	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	1,423	1,423	
Interest	0	0	
Recharges	3,246	3,271	
Internal Income	0	0	
Other Income	0	0	
Gross Income	4,729	4,754	
Reserve Movement	40	40	
Net Expenditure	233	71	0

Details of service

Administrative offices are located throughout the county and it is the responsibility of the Director of Commercial and Change to ensure they are effectively managed. Place Partnership provides services for the management of accommodation and facilities at the County Hall Campus and other administrative buildings (e.g. caretaking, cleaning, ground maintenance, security, catering, mail services, reception and car parking). This is achieved day-to-day via a network of "Officers in Charge" assisted in relation to building, engineering, maintenance, and accommodation planning by Place Partnership.

To survey, advise, carry out and monitor building and engineering maintenance works in order to :-

- (a) maintain county properties in a safe, habitable and functional condition within the constraints of County Council policies and resources; to respond to emergency situations and meet Health and Safety Act requirements,
- (b) make lasting reductions in energy consumption whilst maintaining proper environmental conditions, and continue the water management programme,
- (c) respond to service and property needs for small improvements,
- (d) equip those existing buildings with appropriate early warning equipment and means of escape, on the priority basis as highlighted by the Fire Risk Assessment reports.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Property Other Services incl Smallholdings			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	258	260	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	461	845	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	719	1,105	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	379	379	
Interest	0	0	
Recharges	0	0	
Internal Income	0	0	
Other Income	0	0	
Gross Income	379	379	
Reserve Movement	0	0	
Net Expenditure	340	726	0

Details of service

To administer the purchase of land and buildings required for the future use of the Council and support the maintenance of redundant buildings..

To manage the Smallholdings Estate with the objective of providing opportunities for suitably qualified persons with limited capital resources to enter agriculture and begin farming; to promote the concept of the small family farming business and to counter depopulation trends by assisting in the retention of jobs in the rural community.

To identify where appropriate potential capital receipts as opportunities arise.

COMMERCIAL AND COMMISSIONING

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Commercial and Commissioning Management			
Expenditure			
Pay:			
Direct Employee Expenses	222	230	3
Indirect Employee Expenses	0	0	
Other Employee Expenses	54	53	
Non - Pay:			
Premises	0	0	
Transport	1	1	
Supplies and Services	756	214	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	738	805	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,771	1,303	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	214	445	
Internal Income	53	53	
Other Income	0	0	
Gross Income	267	498	
Reserve Movement	0	0	
Net Expenditure	1,504	805	3

Details of service

The Director of Commercial and Change has responsibility for the management of a range of support services including: Legal & Democratic, Human Resources, Commercial function, Property and ICT Systems. The budget also supports 1 FTE staff seconded to Trade Unions.

This budget contains provision for a number of corporate subscriptions and licences including the Local Government Association, West Midlands Leaders Board, British Standards Institute, County Council Networks and Copyright and Newspaper Licensing Agencies.

FINANCIAL SERVICES**CORPORATE PLAN AREA:****Cross Cutting**

	Revised Estimate 2018/19	Estimate 2019/20					Staff (FTE) No.
		Gross Exp. Pay £000	Gross Exp. Non Pay £000	Gross Income £000	Reserve M'ments £000	Net Exp. £000	
<u>SERVICE NET EXPENDITURE SUMMARY</u>							
<u>FINANCIAL SERVICES</u>							
Financial Services	496	3,009	370	2,562	0	817	66
Financing Transactions	15,393	0	13,893	0	0	13,893	
Minimum Revenue Provision	10,782	0	10,782	0	0	10,782	
Contributions and Precepts	245	0	251	0	0	251	
Pension Fund Backfunding Liabilities	5,767	0	6,710	0	-729	5,981	
New Homes Bonus	-2,636	0	0	2,614	0	-2,614	
Public Health Grant	0	0	0	2,000	0	-2,000	
Whole Organisation - Contingency	750	0	750	0	0	750	
Community Solutions Fund	0	0	145	0	0	145	
Miscellaneous Whole Organisation Services	346	0	1,184	300	-700	184	
TOTAL DIRECTORATE NET EXPENDITURE	31,143	3,009	34,085	7,476	-1,429	28,189	66

Contact Officers:

Michael Hudson, Chief Financial Officer

(01905 845560)

Mark Sanders, Senior Finance Manager

(01905 845533)

Simon Geraghty, Cabinet Member with Responsibility for Finance

FINANCIAL SERVICES

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>FINANCIAL SERVICES</u>			
Expenditure			
Pay:			
Direct Employee Expenses	2,922	2,947	66
Indirect Employee Expenses	62	62	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	9	9	
Supplies and Services	365	361	
Third Party Payments	300	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	3,658	3,379	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	179	179	
Interest	0	0	
Recharges	2,645	2,207	
Other Income	338	176	
Gross Income	3,162	2,562	
Net Expenditure	496	817	66

Details of service

The Chief Financial Officer, as Section 151 Officer, is responsible for the financial administration of the County Council. The Service provides financial services and advice to the Council, its Cabinet, Committees/Panels, Service Directorates and external bodies. The Directorate is committed to improving the quality and cost effectiveness of the finance service.

FINANCIAL SERVICES

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>FINANCING TRANSACTIONS</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	15,393	13,893	
Gross Expenditure	15,393	13,893	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	0	0	
Net Expenditure	15,393	13,893	0

Details of service

This budget includes the total capital financing costs in respect of interest on external borrowing This is offset by interest earned on the investment of surplus cash available after meeting the day-to-day spending of the Council's various services.

The level of interest earned on temporary investments continues to reflect the current low interest rates and is in line with a Treasury Management Strategy of security - liquidity- yield, ranked in order of importance. In addition, the Council continues to use internal cash balances on a temporary basis to finance capital expenditure and avoid the cost of high interest rates charged on external borrowing.

FINANCIAL SERVICES

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>MINIMUM REVENUE PROVISION</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	10,782	10,782	
Gross Expenditure	10,782	10,782	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	0	0	
Net Expenditure	10,782	10,782	0

Details of service

This budget comprises the revenue budget to repay the principal element of long-term borrowing.

FINANCIAL SERVICES

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>CONTRIBUTIONS AND PRECEPTS</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	245	251	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	245	251	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	0	0	
Net Expenditure	245	251	0

Details of service

This budget provides for the cost of the flood defence levy that the Environment Agency is statutorily obliged to raise from the County Council rather than directly from the public.

FINANCIAL SERVICES

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>PENSION FUND BACKFUNDING LIABILITIES</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	6,339	6,710	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	6,339	6,710	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	0	0	
Reserve movement	-572	-729	
Net Expenditure	5,767	5,981	0

Details of service

The Worcestershire County Council pension actuary reviews the funds assets and liabilities on a 3 year basis and assesses the level of deficit in the fund. This budget is provided to repay a proportion of the deficit due to past service liabilities.

FINANCIAL SERVICES

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>NEW HOMES BONUS</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	0	0	
Income			
Government Grants	2,636	2,614	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	2,636	2,614	
Net Expenditure	-2,636	-2,614	0

Details of service

The New Homes Bonus Scheme commenced in April 2011. It is designed to provide incentives and rewards for local authorities who build new homes in their area, bring empty properties back into use with an additional reward for affordable housing. This grant income supports the Councils overall net revenue budget.

FINANCIAL SERVICES

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>PUBLIC HEALTH GRANT</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	0	0	
Income			
Government Grants	0	2,000	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	0	2,000	
Net Expenditure	0	-2,000	0

Details of service

2019/20 utilisation of Public Health Grant for qualifying expenditure across the County Council's services

FINANCIAL SERVICES

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>WHOLE ORGANISATION - CONTINGENCY</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	750	750	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	750	750	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	0	0	
Net Expenditure	750	750	0

Details of service

The County Council holds a contingency budget to enable allocation of funds in year as required.

FINANCIAL SERVICES

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>WHOLE ORGANISATION - COMMUNITY SOLUTIONS FUND</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	145	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	0	145	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	0	0	
Net Expenditure	0	145	0

Details of service

This budget will support local communities and other organisations to address local issues which reduce future demand or costs the Council may face without this joint work.

FINANCIAL SERVICES

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>MISCELLANEOUS WHOLE ORGANISATION SERVICES</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	338	338	
Third Party Payments	846	846	
Transfer Payments	0	0	
Support Services	162	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,346	1,184	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	300	300	
Gross Income	300	300	
Reserve Movement	-700	-700	
Net Expenditure	346	184	0

Details of service

This budget includes the costs for the statutory external audit external audit fee, banking costs, council tax hardship grants to district councils and costs under Carbon Reduction Commitment Energy Efficiency Scheme. Income includes a financial return from the council's capital investments and dividend from West Mercia Energy.

NON ASSIGNED ITEMS

CORPORATE PLAN AREA:

Cross Cutting

	Revised	Estimate					Staff (FTE) No.
	Estimate 2018/19	2019/20					
	Net Exp. £000	Gross Exp. Pay £000	Gross Exp. Non- Pay £000	Gross Income £000	Reserve M'tments £000	Net Exp. £000	
<u>SERVICE NET EXPENDITURE SUMMARY</u>							
<u>Non Assigned Items</u>							
Whole Council Organisation Design (WCOD) and Total Reward Re	0	-3,000				-3,000	
Contracting Savings	0	500	-3,500			-3,000	
Agency contract review and grant funded areas	0	-800	-100			-900	
TOTAL DIRECTORATE NET EXPENDITURE	0	-3,300	-3,600	0	0	-6,900	0

Contact Officers:

Michael Hudson, Chief Finance Officer
 Andrew Spice, Director of Commercial and Commissioning

(01905 845560)
 (01905 844254)

WHOLE ORGANISATION

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>ORGANISATIONAL REDESIGN AND RESHAPING FOR THE FUTURE</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	-3,000	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	0	-3,000	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	0	0	
Reserve Movement	0	0	
Net Expenditure	0	-3,000	0

Details of service

The Council is implementing an organisations redesign with a savings target identified above. At this stage the specific areas affected have not been confirmed however work is underway to inform the review prior to any consultation process.

WHOLE ORGANISATION

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>COMMERCIAL SAVING OPPORTUNITIES</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	500	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	0	-3,500	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	0	-3,000	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	0	0	
Reserve Movement	0	0	
Net Expenditure	0	-3,000	0

Details of service

The Council currently spends over £200 million each year on buying goods and supplies from revenue funds and is undertaking a review of our contracts, and processes for buying and monitoring spend against contract. It is planned that the Council will adopt a more effective approach to Category Management in order to manage the Council-wide spend profile to maximise market opportunities and will work closely with Commissioners, ensuring the achievement of best value for services provided.

WHOLE ORGANISATION

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>AGENCY CONTRACT REVIEW AND GRANT FUNDED AREAS</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	-800	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	-100	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	0	-900	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Other Income	0	0	
Gross Income	0	0	
Reserve Movement	0	0	
Net Expenditure	0	-900	0

Details of service

The Council is reviewing agency staff contract expenditure (£800k) and optimising expenditure that was formerly funded from the Education Services Grant (£100k)

CHIEF EXECUTIVE

CORPORATE PLAN AREA:

Cross Cutting

SERVICE NET EXPENDITURE SUMMARY

CHIEF EXECUTIVE (Paul Robinson)

Chief Executive

Revised Estimate 2018/19	Estimate 2019/20					Staff (FTE) No.
	Gross Exp. Pay £000	Gross Exp. Non Pay £000	Gross Income £000	Reserve M'ments £000	Net Exp. £000	
Net Exp. £000						
532	587	148	304	0	431	6

Contact Officers:

Paul Robinson, Chief Executive

(01905 844125)

CHIEF EXECUTIVE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
Chief Executive			
Expenditure			
Pay:			
Direct Employee Expenses	274	580	6
Indirect Employee Expenses	3	7	
Other Employee Expenses	0	0	
Non - Pay:			
Premises			
Transport	4	4	
Supplies and Services	57	57	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	199	87	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	537	735	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	5	5	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	299	
Internal Income	0	0	
Other Income	0	0	
Gross Income	5	304	
Reserve Movement	0	0	
Net Expenditure	532	431	6

PUBLIC HEALTH DIRECTORATE

CORPORATE PLAN AREA:

HEALTH AND WELLBEING

<u>SERVICE NET EXPENDITURE SUMMARY</u>	Revised Estimate 2018/19	Estimate 2019/20					Staff (FTE) No.
	Net Exp. £000	Gross Exp. Pay £000	Gross Exp. Non-Pay £000	Gross Income £000	Reserve M'ments £000	Net Exp. £000	
<u>PREVENTION</u>							
Prevention - Adults	100	0	11,110	11,110	0	0	
Prevention - Older Adults	0	0	1,591	1,591	0	0	
Prevention - Other services	0	0	1,528	1,528	0	0	
Prevention - Children and Young People	0	0	10,660	10,660	0	0	
	100	0	24,888	24,888	0	0	0
<u>STRATEGIC AND SUPPORT FUNCTIONS - Public Health</u>							
Public Health - inc health protection, leadership and population	0	1,587	1,503	3,769	-679	0	32
Emergency Planning	0	127	26	153	0	0	3
Target for investment of Public Health in General Fund grant e	-931					0	
	-931	1,714	1,529	3,922	-679	0	35
TOTAL DIRECTORATE NET EXPENDITURE	-831	1,714	26,417	28,810	-679	0	35

Contact Officers:

Frances Howie, Director of Public Health

(01905 845533)

Mark Astbury, Interim Head of Finance

(01905 846118)

John Smith, Cabinet Member with Responsibility for Health and Wellbeing

PUBLIC HEALTH DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Prevention - Adults</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	120	117	
Third Party Payments	10,771	10,390	
Transfer Payments	0	0	
Support Services	603	603	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	11,494	11,110	
Income			
Government Grants	11,064	10,779	
Other Grants, Reimbursements and Contributions	224	224	
Customer and Client Receipts	106	106	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	11,394	11,110	
Reserve Movement	0	0	
Net Expenditure	100	0	0

Details of service

The area of service also supports innovation and builds the evidence base for future commissioning

It includes the following services; Substance Misuse , Living Well, Smoking Cessation, Health Checks, Walking for Health, Worcester Works Well, Obesity, Diet & Exercise, Falls Prevention, Health Chats, Connect Service, Social Prescribing, Health Watch and Sexual Health.

PUBLIC HEALTH DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Prevention - Older Adults</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	944	1,019	
Transfer Payments	0	0	
Support Services	692	572	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,636	1,591	
Income			
Government Grants	1,636	1,516	
Other Grants, Reimbursements and Contributions	0	75	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	1,636	1,591	
Reserve Movement	0	0	
Net Expenditure	0	0	0

Details of service

This currently includes the following services; Postural stability, Support for carers, Stroke, Social Impact Bond and Extra Care Housing.

PUBLIC HEALTH DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Prevention - Other services</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	1,694	1,468	
Transfer Payments	0	0	
Support Services	40	60	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	1,734	1,528	
Income			
Government Grants	1,734	1,528	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	1,734	1,528	
Reserve Movement	0	0	
Net Expenditure	0	0	0

Details of service

This includes the following services; Domestic Abuse, Fluoridation, Information & advice, Advocacy, Adults Housing related support, LD reablement, Sensory impairment support, MH reablement and Housing adaptations & repairs.

PUBLIC HEALTH DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Prevention - Children and Young People</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	7,798	8,275	
Transfer Payments	0	0	
Support Services	1,785	2,385	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	9,583	10,660	
Income			
Government Grants	9,583	10,660	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	9,583	10,660	
Reserve Movement	0	0	
Net Expenditure	0	0	0

Details of service

This includes the starting well service, Early Help, Positive Activities and the Family Nurse partnership

PUBLIC HEALTH DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Public Health - inc health protection, leadership and population healthcare</u>			
Expenditure			
Pay:			
Direct Employee Expenses	1,303	1,278	32
Indirect Employee Expenses	324	302	
Other Employee Expenses	8	8	
Non - Pay:			
Premises	0	0	
Transport	13	13	
Supplies and Services	2,664	1,180	
Third Party Payments	61	32	
Transfer Payments	0	0	
Support Services	292	278	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	4,664	3,090	
Income			
Government Grants	5,008	3,769	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	5,008	3,769	
Reserve Movement	344	679	
Net Expenditure	0	0	32

Details of service

The specialist Public Health team delivers core local authority statutory Public Health duties as set out in the Health and Social care Act; Civil contingencies Act duties and duties from S17 of the Crime and Disorder Act. It will improve health and well-being, reduce health inequalities, ensure the public are protected against threats to health, develop system partnerships and commission health and social care services with a focus on prevention but including some diagnostic and treatment services. It builds a specialist evidence base using high level analytics.

PUBLIC HEALTH DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Emergency Planning</u>			
Expenditure			
Pay:			
Direct Employee Expenses	99	102	3
Indirect Employee Expenses	22	23	
Other Employee Expenses	2	2	
Non - Pay:			
Premises	0	0	
Transport	4	4	
Supplies and Services	22	22	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	149	153	
Income			
Government Grants	104	108	
Other Grants, Reimbursements and Contributions	45	45	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	0	0	
Gross Income	149	153	
Reserve Movement	0	0	
Net Expenditure	0	0	3

Details of service

The Emergency Planning Unit is responsible for delivering the Council's statutory responsibilities as a 'Category 1 responder' within the Civil Contingencies Act, and for supporting the District Councils in that role, so that Councils are prepared to meet their responsibilities in responding to major emergencies.

PUBLIC HEALTH DIRECTORATE

	Revised Estimate 2018/19 £000	Estimate 2019/20 £000	Staff (FTE) No.
<u>Target for investment of Public Health in General Fund grant eligible services</u>			
Expenditure			
Pay:			
Direct Employee Expenses	0	0	0
Indirect Employee Expenses	0	0	
Other Employee Expenses	0	0	
Non - Pay:			
Premises	0	0	
Transport	0	0	
Supplies and Services	0	0	
Third Party Payments	0	0	
Transfer Payments	0	0	
Support Services	0	0	
Internal Trading	0	0	
Depreciation, Impairment and Revaluation Losses	0	0	
Capital Financing Costs	0	0	
Gross Expenditure	0	0	
Income			
Government Grants	0	0	
Other Grants, Reimbursements and Contributions	0	0	
Customer and Client Receipts	0	0	
Interest	0	0	
Recharges	0	0	
Internal Trading	0	0	
Other Income	931	0	
Gross Income	931	0	
Reserve Movement	0	0	
Net Expenditure	-931	0	0

Details of service

Target for increased investment in eligible council services, now removed in 2019/20.